



Kentucky Health Information Exchange (KHIE)

ePartnerViewer

User Guide

April 2021

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1 Introduction

Overview

The Kentucky Health Information Exchange (KHIE) utilizes the Kentucky Online Gateway (KOG) to authenticate if an individual is part of an organization that has access to review patient health information in KHIE. To access KHIE, Authorized Users must establish a KOG account.

This document provides Kentucky Health Information Exchange (KHIE) authorized users with an introduction to KHIE's clinical portal, the ePartnerViewer. The ePartnerViewer offers a single location where patient health information is aggregated from all KHIE Participants and is presented in a read-only view. Users have the option to customize the display of patient data in a functional and easy-to-use format that works best for them.

The data available in the ePartnerViewer includes:

Data Type	Contents
Patient Summary	<ul style="list-style-type: none">• Patient <i>at-a-glance</i> view of the most recent clinical information
Medication & Allergies	<ul style="list-style-type: none">• Medications• Medication & Non-Medication Allergies
Clinical Documents	<ul style="list-style-type: none">• Continuity of Care Documents (CCDs)• KHIE Summary CCD• Medicaid CCD• Prescription Drug Monitoring Program (PDMP)• Other Documents
Laboratory & Pathology	<ul style="list-style-type: none">• Laboratory Results• Pathology Results
Reports	<ul style="list-style-type: none">• Radiology Reports (Transcribed)• Other Transcribed Reports• Images
Encounters	<ul style="list-style-type: none">• Clinical Encounters• Problems• Procedure History
Immunizations	<ul style="list-style-type: none">• Immunization History
Uncategorized	A result report that has not been designated as a particular type of result. Undesignated laboratory, pathology, and radiology reports may appear here.
Patient Demographics	Demographic data based on MRN number, such as next of kin, visit information, insurance, sending facility, extreme drug resistant organism (XDRO) status

All examples and screenshots used in this guide are simulated with mock data; no Protected Health Information (PHI) is present.

Please Note: All screenshots shown throughout this document reflect how Users would interact with the ePartnerViewer while using a desktop or tablet device. While core functionality remains the same across multiple devices, interface components may vary in presentation.

Supported Web Browsers

Users must access the ePartnerViewer with a supported web browser. The ePartnerViewer is configured to support the following modern browsers on desktop, tablet, and mobile devices:

Desktop Browser Version	Mobile Browser Version
Microsoft Edge	
Version 44+	Version 40+
Google Chrome	
Version 70+	Version 70+
Mozilla Firefox	
Version 48+	Version 48+
Apple Safari	
Version 9+	iOS 11+

Please Note: The ePartnerViewer does not support Microsoft Internet Explorer. To access the ePartnerViewer, Users must use a modern browser such as Google Chrome, Microsoft Edge, Apple Safari, or Mozilla Firefox.

Mobile Device Considerations

The ePartnerViewer is based on responsive design. This means it renders in the best format based on the user's device size. Responsive design applies to mobile, tablet, and desktop devices. Tablet devices in landscape display mode are considered desktop.

Accessing the ePartnerViewer

To access the ePartnerViewer, users must meet the following specifications:

1. Users must be part of an organization with a signed Participation Agreement with KHIE.
2. Users are required to have a Kentucky Online Gateway (KOG) account.
 - a. Details on creating a KOG account are in *Section 2 KOG Registration and Login* of this guide.
3. Users are required to complete Multi-Factor Authentication (MFA).
 - a. Details on MFA are included in the *Multi-Factor Authentication (MFA)* subsection in *Section 2 KOG Registration and Login* of this guide.

2 ePartnerViewer Roles

Overview of ePartnerViewer Roles

The ePartnerViewer provides users access to different functions depending on the roles they have been provisioned. All Clinical User roles have the same access to patient data in the ePartnerViewer. The specific designations are for reporting purposes.

Clinical User Roles for ePartnerViewer:

1	Physician	7	Infection Control Clinician
2	Physician Assistant	8	Other Healthcare Clinician
3	Pharmacist	9	Health Records Administrator
4	Nurse Practitioner	10	Epidemiologist
5	Nurse	11	Care / Case Manager
6	Paramedic		

Users may have the *same clinical role* in two different organizations. Example: John Doe may be a Physician at Hospital A and a Physician at Hospital B. Users **cannot** have *two different clinical roles* in the same organization. Example: John Doe cannot be a Physician AND a Paramedic at Hospital A. Users **cannot** have *two different roles* in two different organizations. Example: John Doe cannot be a Physician at Hospital B and a Paramedic at Hospital B.

In addition to the Clinical User roles, depending on the needs of the user or the organization, there are additional roles for which users may be provisioned.

Additional Roles for ePartnerViewer:

- 1 Manual Data Submission
- 2 PACS Administrator
- 3 Event Notification Administrator

Users can have *any one of the clinical roles* AND any and all of the following roles: Manual Data Submission Role, Event Notification Admin Role, and the PACS Administrator Role. Example: John Doe may be both a Physician AND an Event Notification Admin.

3 KOG Registration and Login

Create a KOG Account

1. When provisioned with a user role in the ePartnerViewer, Users will receive an invitation email to register for the Kentucky Online Gateway (KOG).
2. Users click the **Click here to Complete the Process** hyperlink in the Invitation email to be directed to the **Kentucky Online Gateway Registration Page**.



Please Note: This link is active for seven days. The registration link is only valid for a one-time use. If Users click the link and do not complete the registration process, a new link must be sent. If the link expires, the KHIE Org Admin must send another invitation to create a Kentucky Online Gateway (KOG) account.

3. The **KOG Landing Page** displays. If Users do not have an existing KOG account, Users must click **Create Account**.

Please Note: If Users already have an existing KOG account with the same email address from which they received the invitation to enroll, they should not create a new account. These Users should log into KOG using their existing credentials.

4. From here, Users will enter their Registration Information. Mandatory fields are marked with asterisks (*).
5. Enter **First Name**.
6. Enter **Last Name**.
7. Enter **Email Address**.

Please Note: Users MUST register using the same email address from which they received the invitation to enroll.

8. Confirm **Email Address**.
9. Enter **Password**.

10. Confirm **Password**.
11. Enter **Street Address, City, State,** and **Zip Code**.
12. Enter **Answer** to Security *Question 1*.
13. Enter **Answer** to Security *Question 2*.

The screenshot shows a registration form with the following fields: Mobile Phone, Language Preference (dropdown menu set to English), Street Address 1, Street Address 2, City, State (dropdown menu), Zip Code, Question 1 (dropdown menu with text 'In what city were you born? (Enter full name of city only)'), Question 2 (dropdown menu with text 'What was the name of your first pet?'), and two 'Answer' fields for the security questions. A red rectangular box highlights the area containing Street Address 1, Street Address 2, City, State, Zip Code, and the two security questions and their corresponding answer fields. At the bottom right of the form are two buttons: 'CANCEL' and 'SIGN UP'.

14. After completing the mandatory fields, click **Sign Up**.

Please complete your Kentucky Online Gateway Profile

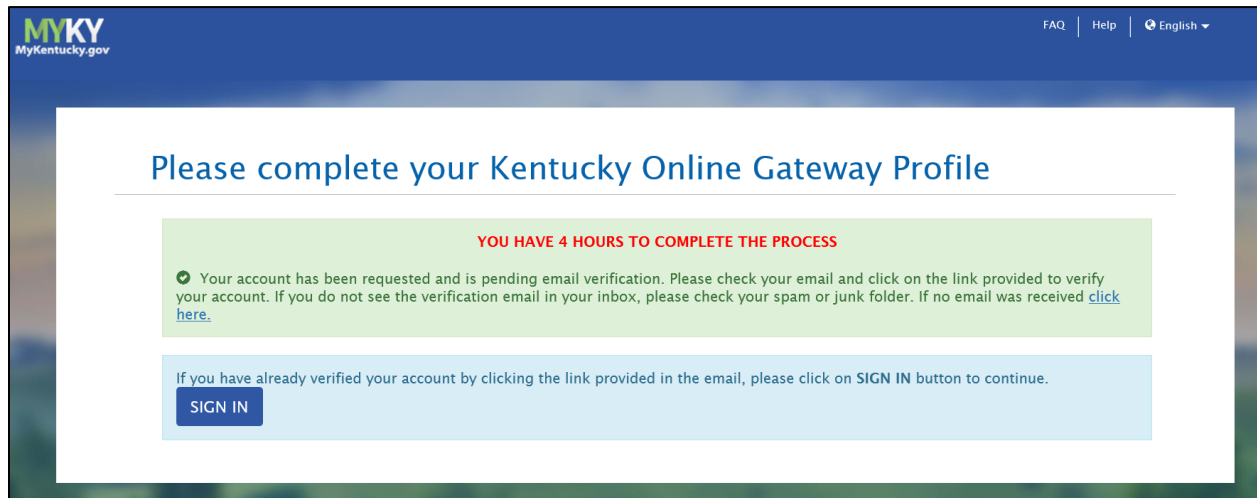
i If you already have an existing Kentucky Online Gateway (KOG) Account, please click [here](#) to reset your password OR click on the CANCEL button below to log into your account.

Please fill out the form below and click **Sign Up** when finished.
All fields with * are required.

* First Name	Middle Name	* Last Name
<input type="text" value="Jane"/>	<input type="text" value="L"/>	<input type="text" value="Doe"/>
* E-Mail Address	* Verify E-Mail Address	
<input type="text" value="jane.doe@gmail.com"/>	<input type="text" value="jane.doe@gmail.com"/>	
* Password	* Verify Password	
<input type="password" value="....."/>	<input type="password" value="....."/>	
Mobile Phone	Language Preference	
<input type="text" value="(999) 999-9999"/>	<input type="text" value="English"/>	
Street Address 1	Street Address 2	
<input type="text" value="11 Mill Creek Park"/>	<input type="text"/>	
City	State	Zip Code
<input type="text" value="Frankfort"/>	<input type="text" value="Kentucky"/>	<input type="text" value="40601"/>
Question	* Answer	
<input type="text" value="In what city were you born? (Enter full name of city only)"/>	<input type="text" value="Frankfort"/>	
Question	* Answer	
<input type="text" value="What was the name of your first pet?"/>	<input type="text" value="Fido"/>	

CANCEL SIGN UP

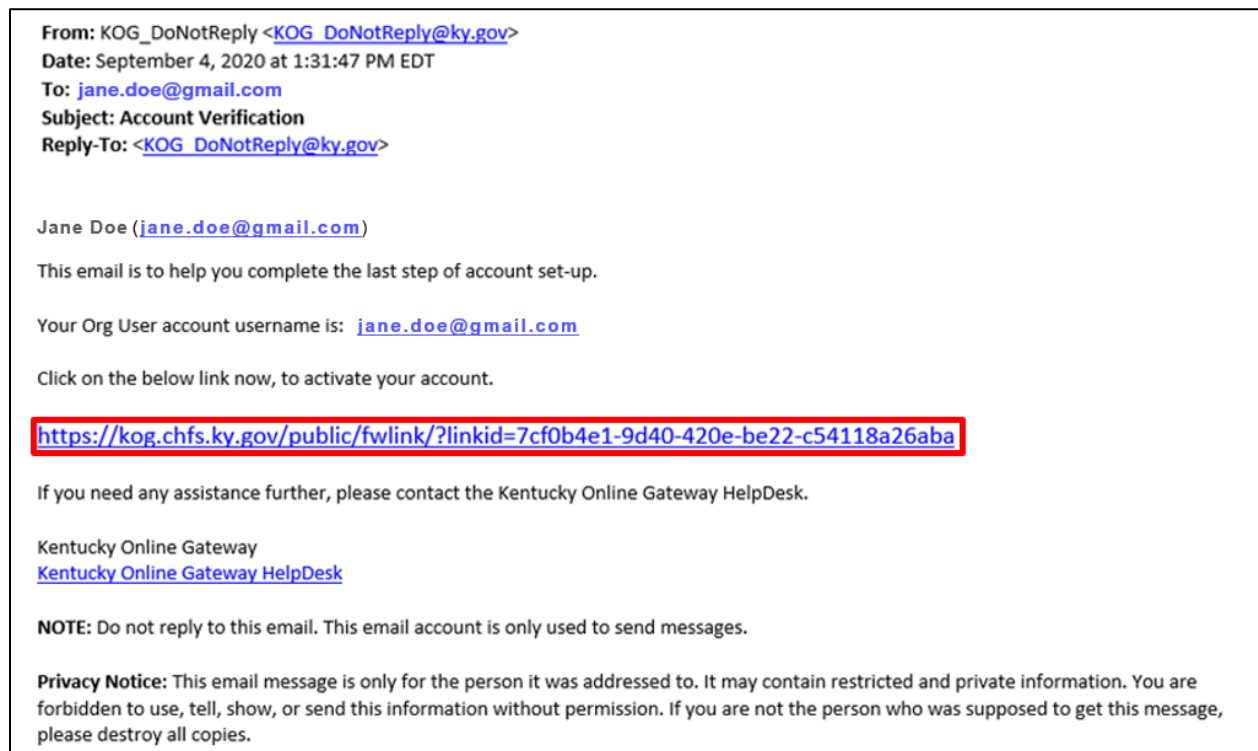
15. After clicking **Sign Up**, users are directed to a validation screen displaying the following message:
Your account has been requested and is pending email verification. Please check your email and click on the link provided to verify your account.
16. Users must check their email to complete the KOG Account Validation process.



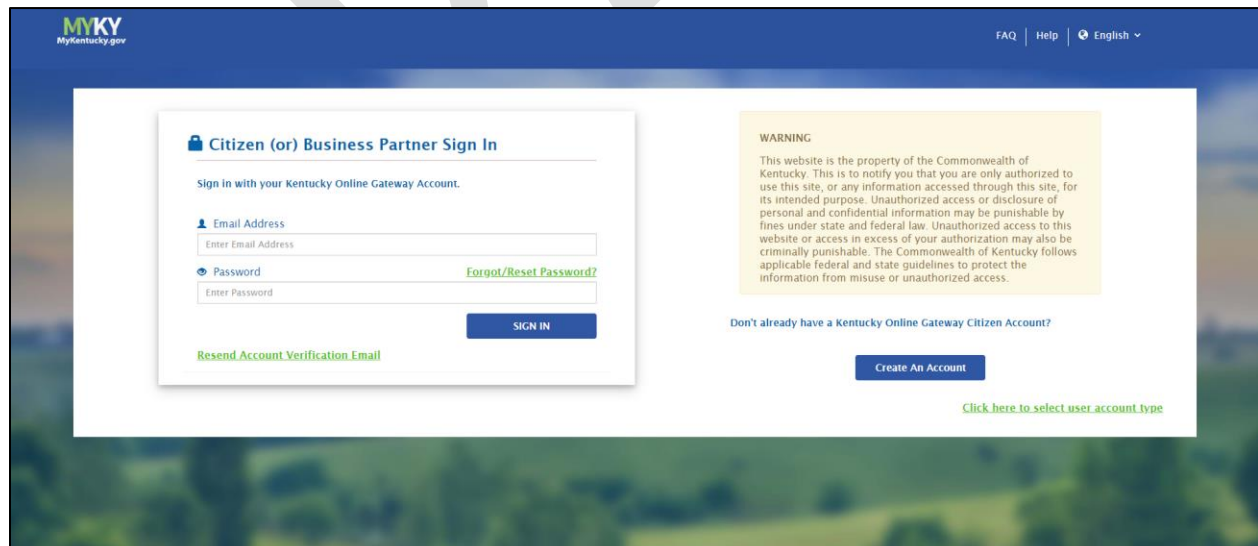
Please Note: If the verification email is not in the inbox, Users should check the *Junk* and *Spam* folders.

KOG Account Validation

17. Users will receive an email at the email address they provided when creating the account. This email is titled *Account Verification* from [KOG DoNotReply@ky.gov](mailto:KOG_DoNotReply@ky.gov).



18. Users must click the **link** in the email to be directed to the **KOG Login Page**.



19. When Users choose to register their phone numbers, they will have the option to receive a passcode via text.

- To register a phone number, Users should enter a phone number and click **Send Passcode**.
- When Users do not want to register a phone number, Users should click **Skip and Continue** to proceed.

The screenshot shows the 'Validate New Account' page on the MYKY MyKentucky.gov website. At the top, there is a blue header with the MYKY logo and links for FAQ, Help, and English. Below the header, the page title 'Validate New Account' is displayed. A light blue informational box states: 'Providing your mobile number will allow for easy retrieval of email and password. It will also allow participating applications to send critical communications about your account.' Below this, the 'Register Your Mobile Number' section contains a label 'Enter Mobile Phone' and a text input field with the placeholder '(999) 999-9999'. To the right of the input field is a blue button labeled 'Send Passcode'. On the right side of the page, there is a red button labeled 'Skip and Continue'. At the bottom, a disclaimer section titled 'Disclaimer :' lists two points: 'Standard Text Messaging and Data rates may apply. If you do not have an active plan with your cellular service provider, please click Skip and Continue.' and 'The Kentucky Online Gateway will never provide your information to outside entities or sell it to marketing organizations.'

20. Users must click **Continue to Sign in** to navigate to the **KOG Login Page** and complete the account creation process.

This screenshot shows the 'Validate New Account' page after Step 1 of the account creation process is complete. The page features a green success message: 'You have successfully completed Step 1 of the account creation process.' Below this, a light blue informational box states: 'Please sign in to complete the remaining steps in order to gain access to the application'. A red button labeled 'Continue to Sign in' is located at the bottom right of the page. The header and page title remain the same as in the previous screenshot.

21. On the **KOG Login Page**, Users must enter their **Email Address**.

Please Note: Users must enter the email address provided when creating their KOG account.

22. Users must enter their **Password**.

Please Note: A User's password is the password provided when creating their KOG account.

23. Users must click **Sign In** to access the ePartnerViewer.

MYKY
MyKentucky.gov

FAQ | Help | English

Citizen (or) Business Partner Sign In

Sign in with your Kentucky Online Gateway Account.

Email Address
jane.doe@gmail.com

Password
..... [Forgot/Reset Password?](#)

[Resend Account Verification Email](#)

SIGN IN

WARNING

This website is the property of the Commonwealth of Kentucky. This is to notify you that you are only authorized to use this site, or any information accessed through this site, for its intended purpose. Unauthorized access or disclosure of personal and confidential information may be punishable by fines under state and federal law. Unauthorized access to this website or access in excess of your authorization may also be criminally punishable. The Commonwealth of Kentucky follows applicable federal and state guidelines to protect the information from misuse or unauthorized access.

[Don't already have a Kentucky Online Gateway Citizen Account?](#)

Create An Account

[Click here to select user account type](#)

24. After Users login, they have the option to register as an organ donor.

- To register as an organ donor, Users should click **Yes, Register Now**.
- When Users do not want to register as an organ donor, they should click **Remind me later** to proceed to the ePartnerViewer.

The screenshot shows the 'Kentucky Online Gateway' interface. At the top, there's a header with 'Welcome Jane Doe', 'My Account', 'Sign Out', 'Help', and a language dropdown set to 'English'. The main heading is 'Register as a Kentucky Organ Donor'. Below this, a paragraph explains the partnership with Donate Life Kentucky and the KY 5877 law. A form with input fields for 'First Name' (Jane), 'Middle Name', and 'Last Name' (Doe) is visible. A modal window titled 'Register as a Kentucky Organ Donor' is open, asking 'Would you like to register as an organ donor?'. It repeats the introductory text and provides two buttons: 'Yes, Register Now' (green) and 'Remind me later' (red). Below the modal, there is a legal disclaimer paragraph and a checkbox for agreement. At the bottom, there is a 'Register' button and a link to 'Continue to the Application'.

Kentucky Online Gateway

Welcome Jane Doe | My Account | Sign Out | Help | English

Register as a Kentucky Organ Donor

With the passing of KY 5877 and in partnership with Donate Life Kentucky, the Kentucky Online Gateway has created the below form for Kentuckians to join the Kentucky Organ Donor Registry. If you'd like to join the KYDR, please fill out the required fields below, select the consent checkbox, and click the "Register" button. For more information on what it means to be an organ donor, please visit <https://donatelifeky.org/why-donate/>.

* First Name: Jane
Middle Name:
* Last Name: Doe

Register as a Kentucky Organ Donor

Would you like to register as an organ donor?

With the passing of KY 5877 and in partnership with Donate Life Kentucky, the Kentucky Online Gateway has created an online portal for Kentuckians to join the Kentucky Organ Donor Registry. For more information on what it means to be an organ donor, please visit <https://donatelifeky.org/why-donate/>

Yes, Register Now **Remind me later**

By submitting this registration I affirm that I am the applicant described on this application and that the information entered herein is true and correct to the best of my knowledge. This form will serve as donor document of gift as outlined in the Uniform Anatomical Gift Act. A document of gift, not revoked by the donor before death, is considered legal authorization for donation and does not require the consent of another. If I am under 18 years of age, I understand that consent must be obtained from my parents or legal guardian at the time of donation.

☐ I have read, understand, and agree to the above terms and conditions.

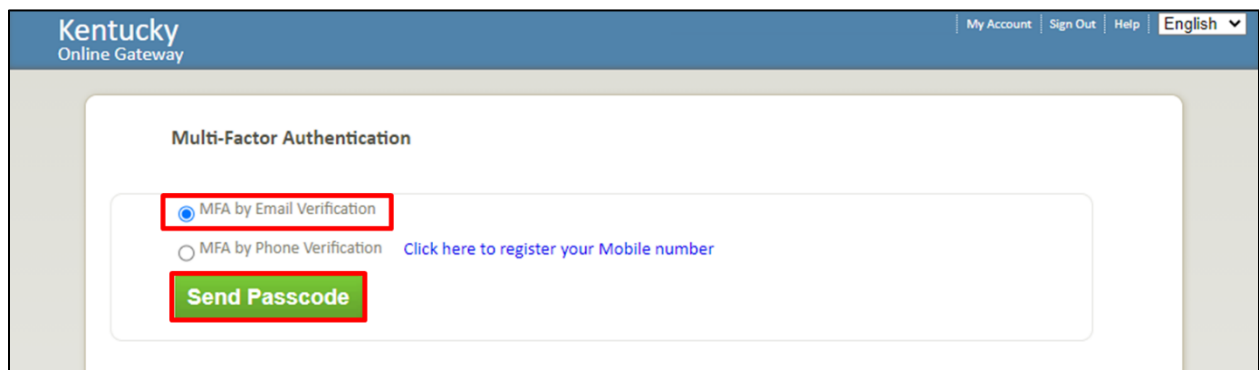
Register [Continue to the Application](#)

Multi-Factor Authentication

After login, Users are asked to complete Multi-Factor Authentication or MFA. Users have the option to receive an MFA passcode by Email or Text.

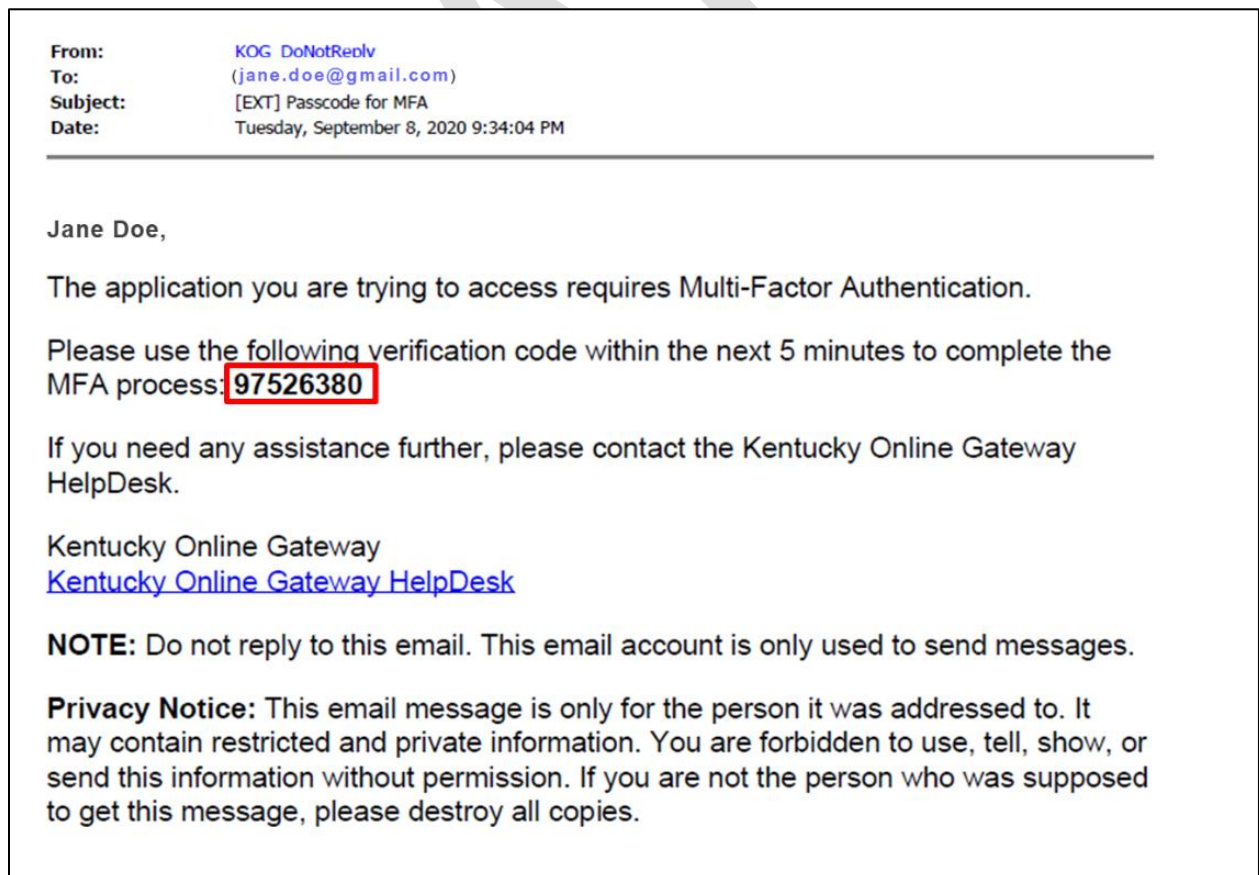
MFA by Email Verification

25. To receive the MFA passcode by email, select the **MFA by Email Verification** button and click **Send Passcode**.



The screenshot shows the 'Kentucky Online Gateway' header with links for 'My Account', 'Sign Out', 'Help', and a language dropdown set to 'English'. The main content area is titled 'Multi-Factor Authentication'. It contains two radio button options: 'MFA by Email Verification' (which is selected and highlighted with a red box) and 'MFA by Phone Verification' (with a link 'Click here to register your Mobile number' next to it). Below these options is a green 'Send Passcode' button, also highlighted with a red box.

26. Users will receive an email titled *Passcode for MFA* from KOG_DoNotReplay@ky.gov. Users must open that email in a separate tab.



The screenshot shows an email interface. The header includes 'From: KOG_DoNotReplay', 'To: (jane.doe@gmail.com)', 'Subject: [EXT] Passcode for MFA', and 'Date: Tuesday, September 8, 2020 9:34:04 PM'. The body of the email addresses 'Jane Doe' and states: 'The application you are trying to access requires Multi-Factor Authentication. Please use the following verification code within the next 5 minutes to complete the MFA process: 97526380'. The code '97526380' is highlighted with a red box. Further text provides assistance contact information and a note: 'NOTE: Do not reply to this email. This email account is only used to send messages.' A privacy notice at the bottom states: 'Privacy Notice: This email message is only for the person it was addressed to. It may contain restricted and private information. You are forbidden to use, tell, show, or send this information without permission. If you are not the person who was supposed to get this message, please destroy all copies.'

27. Users must enter the **8-digit code** that is in the body of the email into the *Enter Passcode* field on the **Multi-Factor Authentication** screen.

Kentucky Online Gateway

Welcome Mitch Cavallo | My Account | Sign Out | Help | English

Multi-Factor Authentication

A one-time passcode has been sent to the email address associated with this account. Please enter the passcode in the box below.

E-Mail Address [Resend Passcode?](#)

Enter Passcode [Authenticate](#)

Didn't get your passcode? Sometimes it can take up to 5 minutes. If it's been longer than that, press "Resend passcode" button above.

28. Users must click **Authenticate** to be directed to the **Terms and Conditions** page in the ePartnerViewer.

Kentucky Online Gateway

Welcome Mitch Cavallo | My Account | Sign Out | Help | English

Multi-Factor Authentication

A one-time passcode has been sent to the email address associated with this account. Please enter the passcode in the box below.

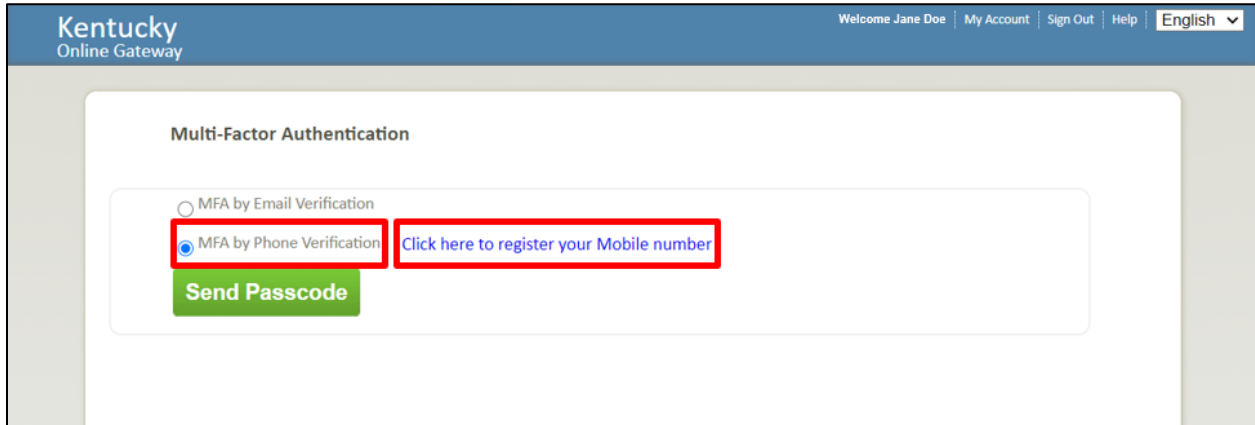
E-Mail Address [Resend Passcode?](#)

Enter Passcode [Authenticate](#)

Didn't get your passcode? Sometimes it can take up to 5 minutes. If it's been longer than that, press "Resend passcode" button above.

MFA by Phone Verification

29. To receive the MFA passcode by text, click the **MFA by Phone Verification** button.
30. Users who have not registered their phone number should select **Click here to register your Mobile number**.



Kentucky Online Gateway

Welcome Jane Doe | My Account | Sign Out | Help | English ▼

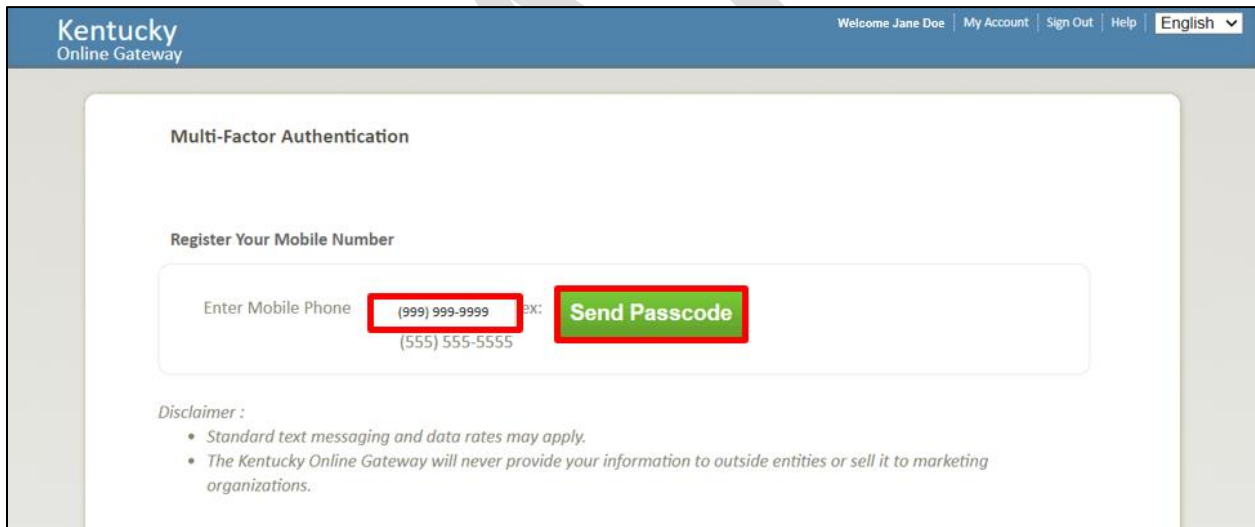
Multi-Factor Authentication

☐ MFA by Email Verification

☒ MFA by Phone Verification [Click here to register your Mobile number](#)

Send Passcode

31. The **Register Your Mobile Number** screen displays for Users who have not registered their phone number. Users must enter their **mobile phone number** and click **Send Passcode**.



Kentucky Online Gateway

Welcome Jane Doe | My Account | Sign Out | Help | English ▼

Multi-Factor Authentication

Register Your Mobile Number

Enter Mobile Phone EX: **Send Passcode**

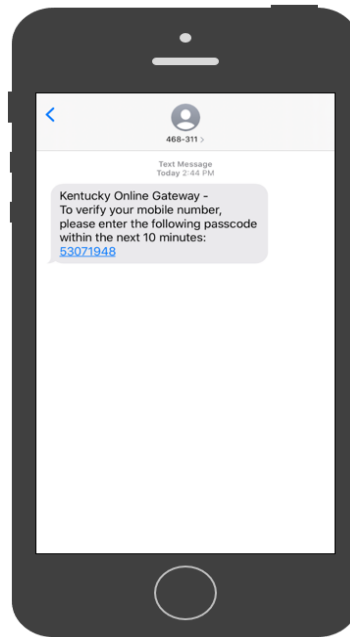
(555) 555-5555

Disclaimer :

- Standard text messaging and data rates may apply.
- The Kentucky Online Gateway will never provide your information to outside entities or sell it to marketing organizations.

Please Note: The **Register Your Mobile Number** screen does not display for Users who have already registered their phone number. Instead, these Users will be prompted to enter the passcode to validate and verify identify on the **Multi-Factor Authentication** screen.

32. Users will receive a text message from the Kentucky Online Gateway that will include a passcode that will be used for verification purposes.



Please Note: It may take up to 5 minutes to receive the passcode via text message. Users should click **Resend passcode** if they do not receive the text message within 5 minutes.

33. To verify the mobile number, Users must enter the **8-digit code** from the text message into the *Enter Passcode* field on the **Multi-Factor Authentication** screen.
34. Users must click **Validate & Verify** to be directed to the **Terms and Conditions of Use** page in the ePartnerViewer.

The screenshot shows a web page titled 'Multi-Factor Authentication'. A green message states: 'Your one-time passcode has been sent as a text message to your mobile number. You have 4 minutes to enter the passcode into the below field and click the "Validate & Verify" button.' Below this is a section 'Verify Your Mobile Number' containing a form. The form has two rows. The first row has a label 'Enter Mobile Phone', a text input field containing '(999) 999-9999' with '(555) 555-5555' below it, and a green button labeled 'Resend passcode'. The second row has a label 'Enter Passcode', a text input field containing '53071948' (which is highlighted with a red box), and a green button labeled 'Validate & Verify' (also highlighted with a red box). At the bottom of the form, a small text link says: 'Didn't get your passcode? Sometimes it can take up to 5 minutes. If it's been longer than that, try again.'

Please Note: Users must enter the passcode within 5 minutes of receiving the text message.

4 Terms of Use and Logging In

After logging into the Kentucky Online Gateway and completing Multi-Factor Authentication, the **Terms of Conditions and Use** page displays. Privacy and security obligations are outlined here.

Please Note: The right side of the Portal is grayed out and displays a message that states:
Access is restricted beyond this point. You must accept the terms and conditions before proceeding.

1. Once Users click **I Accept**, the grayed out section becomes visible. A message appears that indicates the User is associated with a particular *Organization*. This is the name of the User's organization.
2. Users must select **Proceed to Portal** to access the ePartnerViewer.

Please Note: Users who select **Cancel** will see a pop-up notification that indicates the User is *about to be logged out*. Use of the ePartnerViewer portal is subject to the acceptance of KHIE's Terms of Use. Users must select either **Logout Now** or **Cancel** to proceed to the ePartnerViewer.

5 myDashboard Overview

myDashboard

Once Users login, they are directed to the ePartnerViewer's homepage known as **myDashboard**. From the **myDashboard** screen, users may quickly and easily search for a patient, view previously bookmarked patients, and/or view records of those patients flagged to receive event notifications.

The **myDashboard** is designed with the User in mind. It allows users to access the following functions:

- **Quick Search:** Enables user to complete a basic or advanced search using the mandatory search parameters: **First Name**, **Last Name**, and **Date of Birth**. While additional fields are optional, excluding additional criteria may produce multiple patient search results.
- **Bookmarked Patients:** Lists the most recent patients for whom users have elected to 'favorite' or bookmark to enable quick and easy access in the future. Users can click on a patient name to go directly to that patient's chart. A full listing of Bookmarked Patients can be found by selecting **View all Bookmarked Patients**.
- **Event Notifications:** Displays up to 5 of the most recent notifications received over the last 72 hours for patients the user has selected to receive notifications. Users may click **Refresh** to refresh the list of notifications. Additionally, users can click **View All Notifications** to see all notifications received.

The screenshot shows the myDashboard interface within the ePartnerViewer application. The top navigation bar is blue and contains the KHIE logo, the text 'ePartnerViewer', and a user profile icon. Below the navigation bar, there are links for Patient Search, Bookmarked Patients, Event Notifications, Lab Data Entry, Secure Messaging, and Support. The main content area is titled 'myDASHBOARD' and is divided into three sections, each highlighted with a red border:

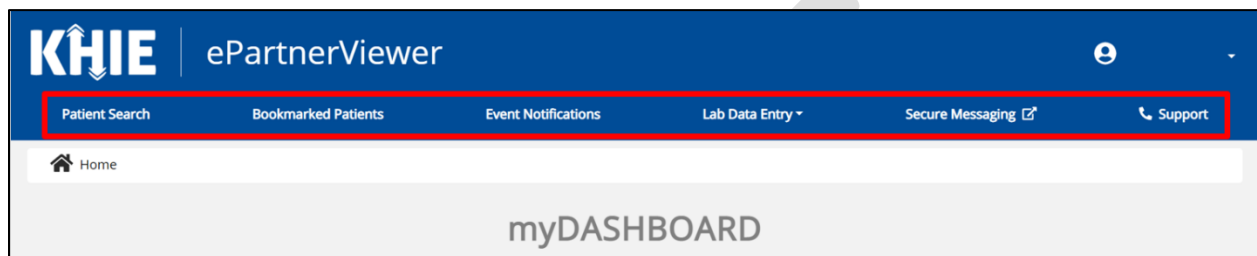
- Quick Search:** This section contains input fields for 'First Name', 'Last Name', and 'Date Of Birth' (with a date format hint 'MM/DD/YYYY'). A 'Search' button is located below the date field. At the bottom of this section is a link for 'ADVANCED SEARCH'.
- Bookmarked Patients:** This section is currently empty. At the bottom, there is a link for 'VIEW ALL BOOKMARKED PATIENTS'.
- Event Notifications (Past 72 Hours):** This section displays the message 'There is no data to be displayed'. At the bottom, there is a 'REFRESH' button and a link for 'VIEW ALL NOTIFICATIONS'.

Navigation Ribbon

Above myDashboard, there are tabs located in the blue Navigation Ribbon that provide users with advanced functionality. Clicking on these tabs navigates the user to a different screen within the ePartnerViewer.

The Navigation Ribbon Tabs include:

- Patient Search
- Bookmarked Patients
- Event Notifications
- Lab Data Entry
- Secure Messaging
- Support



Please Note: The **Lab Data Entry** tab only displays in the *Navigation Ribbon* above **myDashboard** for users with the **Manual Data Submission Role**.

Patient Search Tab

The **Patient Search** tab navigates users to the Patient Search screen where users may complete an advanced search. How to search for a patient is covered in *Section 5 Searching for a Patient*.

A screenshot of the Patient Search screen within the ePartnerViewer. The 'Patient Search' tab in the navigation ribbon is highlighted with a red box. The main content area has a breadcrumb trail 'Home > Patient search'. On the left, there is a 'PATIENT SEARCH' form with the following fields: 'First Name' (text input with 'demoone'), 'Last Name' (text input with 'radpat'), 'Sex' (radio buttons for 'Unspecified' (selected), 'Male', and 'Female'), 'Date Of Birth' (text input with placeholder 'MM/DD/YYYY'), and 'Age Range' (range slider from 0 to 115). At the bottom of the form are 'SEARCH' and 'Clear All' buttons. The right side of the screen displays the message 'No Searches Completed'.

Bookmarked Patients Tab

The **Bookmarked Patients** tab allows users to quickly and easily navigate to specific patients they access frequently. How to bookmark a patient is covered in *Section 9 Bookmarking Patients*.

KHIE ePartnerViewer

Patient Search **Bookmarked Patients** Event Notifications Lab Data Entry Secure Messaging Support

Home > Bookmarked patients

BOOKMARKED PATIENTS

SHOWING 2 ITEMS

PATIENT NAME	DATE OF BIRTH
BRADY, BOBBY	07/12/1970
RADPAT, DEMOONE	08/01/1983

First Back 1 Next Last

Maximum 5 entries per page

Event Notifications Tab

The Event Notifications Tab displays recent event notifications, deleted event notifications, and allows users to manage their event notifications. How to manage event notifications is covered in *Section 11 Reviewing and Managing Event Notifications*.

KHIE ePartnerViewer

Patient Search Bookmarked Patients **Event Notifications** Secure Messaging Support

Home > Notifications

NOTIFICATIONS REFRESH APPLY FILTER

RECENT NOTIFICATIONS DELETED NOTIFICATIONS MANAGE NOTIFICATIONS

SHOWING 15 ITEMS

ACTION	EVENT DATE	NOTIFICATION DATE	EVENT	FACILITY	NAME	AGE
Delete	11/22/2020 12:00:00 am	11/25/2020 11:56:50 am	KHIE contains suspected drug overdose information	AMOHAMMAD	ANOTHER,ILLHAVE	21 years
Delete	11/22/2020 12:00:00 am	11/25/2020 11:56:48 am	Specialty Visit	AMOHAMMAD	ANOTHER,ILLHAVE	21 years
Delete	09/10/2020 12:03:08 pm	08/07/2020 2:07:56 pm	Results Ready for Review	TESTWS	HOUSE,COUNTRY	20 years
Delete	07/27/2020 6:06:44 pm	07/27/2020 6:13:55 pm	Possible Positive Test Result for COVID-19	TESTWS	ANOTHER,ILLHAVE	21 years
Delete	07/27/2020 6:06:44 pm	07/27/2020 6:13:54 pm	Results Ready for Review	TESTWS	ANOTHER,ILLHAVE	21 years

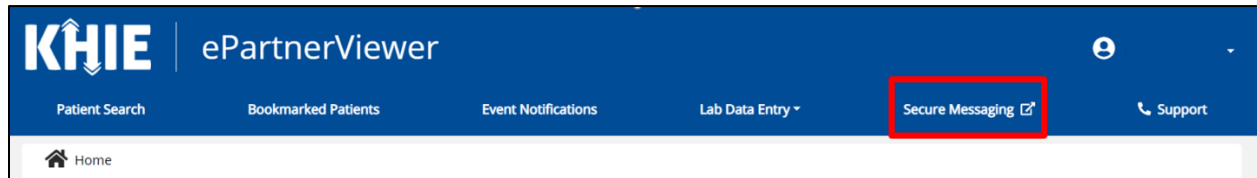
First Back 1 2 3 Next Last

Maximum 5 entries per page

Please Note: Event Notifications are displayed only to those users who have set up this functionality on patients for whom they wish to receive event notifications.

Secure Messaging Tab

The **Secure Messaging Tab** allows Users to access KHIE's Direct Secure Messaging (DSM) service. Direct Secure Messaging is the simple and secure method for healthcare providers to send patient health information to known and trusted recipients over a secure and encrypted network.



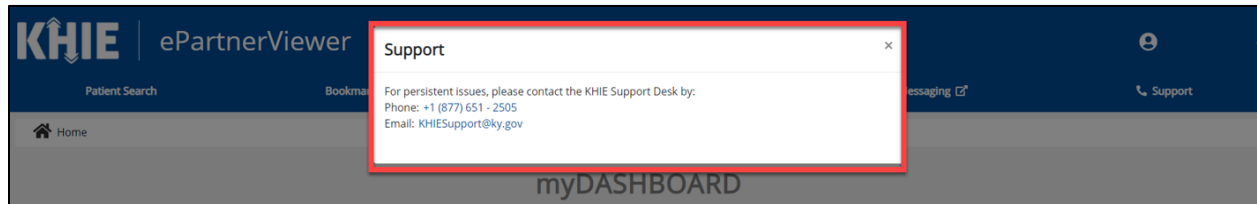
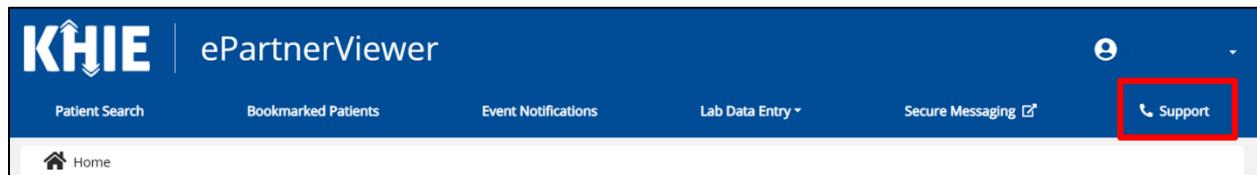
Users who click the **Secure Messaging** tab are directed to the **CareAlign login page**. With a CareAlign account, Users may send and receive direct secure messages. Users can return to the ePartnerViewer by using the browser tab at the top of the screen.



Please Note: KHIE hosts a Direct Email Catalog where healthcare providers can submit and share their Direct Secure email addresses. Participants may utilize this tool to search for referral partners located across the Commonwealth and its bordering states.

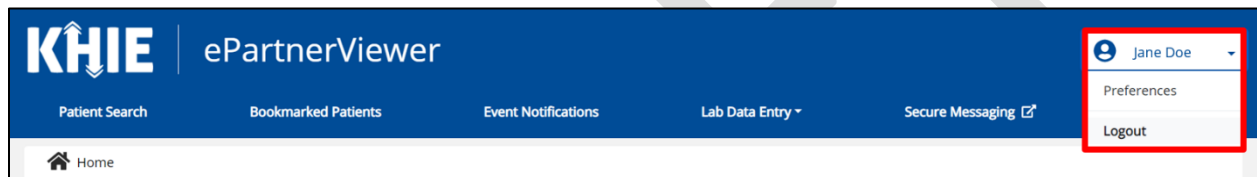
Support Tab

The Support Tab provides a phone number and email address for the KHIE Help Desk where users can report persistent issues with the ePartnerViewer.



Profile Icon

The Profile Icon allows users to manage their preferences and logout of the ePartnerViewer.



5 Searching for a Patient

Users have two options to search for a patient in the ePartnerViewer. The first method is the Quick Search which can be accessed from the **myDashboard** screen. The second is the Advanced Search which can be accessed from the *Navigation Ribbon*.

Quick Search for a Patient

1. From the *Quick Search Section* of **myDashboard**, Users must enter the Patient's **First Name** and **Last Name**. The *First Name* and *Last Name* fields are required fields.
2. Enter the Patient's **Date of Birth**. Users must enter 2 digits for the month, 2 digits for the day, and 4 digits for the year. (e.g. 01/01/2000).

The screenshot shows the 'myDASHBOARD' interface. At the top is a navigation bar with links: Patient Search, Bookmarked Patients, Event Notifications, Secure Messaging, and Support. Below this is a 'Home' button. The main content area is titled 'myDASHBOARD' and contains three panels. The 'Quick Search' panel on the left has input fields for 'First Name', 'Last Name', and 'Date Of Birth' (format MM/DD/YYYY). The 'First Name' and 'Last Name' fields are highlighted with red boxes. Below these is a 'Search' button, also highlighted with a red box. At the bottom of the 'Quick Search' panel is a link for 'ADVANCED SEARCH'. The 'Bookmarked Patients' panel in the middle lists three patients: BRADY, BOBBY; ALLYSON, RUSHING; and QOESD, VASREY. At the bottom of this panel is a link for 'VIEW ALL BOOKMARKED PATIENTS'. The 'Event Notifications (Past 72 Hours)' panel on the right shows 'There is no data to be displayed'. At the bottom of this panel are links for 'REFRESH' and 'VIEW ALL NOTIFICATIONS'.

Please Note: A search using only the patient's first and last names may return multiple patient results. Entering additional search criteria such as the date of birth may narrow the matching patient search result(s).

3. Users must click **Search** to search for the patient.

This screenshot is identical to the one above, showing the 'myDASHBOARD' interface. In this version, the 'Search' button in the 'Quick Search' panel is highlighted with a red box, indicating the next step in the search process.

- Click **View** to review the patient's records.

The screenshot shows the 'Patient Search' interface. On the left, there are search filters: First Name (Bobby), Last Name (Brady), Sex (Male), Date Of Birth, and Age Range (40-70). A 'SEARCH' button is at the bottom of the filters. On the right, a 'PATIENT MATCH FOUND' section displays details for Bobby Brady, including his age (50), DOB (07/12/1970), Sex (M), and Address (1234 TEST ST LEXINGTON KY 40137). A red box highlights the 'VIEW' button. Below the patient details, there is a link to 'VIEW 1 SIMILAR RESULT'.

Advanced Search for a Patient

The Advanced Search enables users to complete a refined search for a patient.

- To complete an Advanced Search, Users may click the **Patient Search** tab in the *Navigation Ribbon* OR click **Advanced Search** in the *Quick Search* section of **myDashboard**.

The screenshot shows the 'myDASHBOARD' interface. The 'Patient Search' tab is highlighted in the navigation ribbon. The dashboard is divided into three main sections: Quick Search, Bookmarked Patients, and Event Notifications. The Quick Search section has fields for First Name, Last Name, and Date Of Birth, with a 'Search' button. Below the search fields, the 'ADVANCED SEARCH' button is highlighted with a red box. The Bookmarked Patients section lists three patients: BRADY, BOBBY; ALLYSON, RUSHING; and QOESD, VASREY. The Event Notifications section shows 'There is no data to be displayed'. At the bottom, there are links for 'VIEW ALL BOOKMARKED PATIENTS', 'REFRESH', and 'VIEW ALL NOTIFICATIONS'.

- On the **Patient Search** screen, Users must enter the Patient's **First Name** and **Last Name**.

The screenshot shows the KHIE ePartnerViewer interface. The top navigation bar includes 'Patient Search', 'Bookmarked Patients', 'Event Notifications', 'Secure Messaging', and 'Support'. The user 'Mitchell Cavallo' is logged in. The 'Patient Search' sidebar on the left contains fields for 'First Name' (Bobby), 'Last Name' (Brady), 'Sex' (Male), 'Date Of Birth' (07/12/1970), and 'Age Range' (0-115). The main area displays '1 PATIENT MATCH FOUND' for 'BRADY, BOBBY', 50 years old, DOB 07/12/1970, Sex M, Address 1234 TEST ST LEXINGTON KY 40137. A 'VIEW' button and a 'VIEW 1 SIMILAR RESULT' link are also present.

Please Note: First Name and Last Name are mandatory fields. If users attempt to search for a patient without entering **First Name and Last Name**, the **Patient Search** screen displays the following messages in red under the respective fields:

- *Enter First Name*
- *Enter Last Name*

- Users should select the patient's **Sex**.
- Users should enter the patient's **Date of Birth**. To enter the Date of Birth, Users must enter two digits for the month, two digits for the day, and two digits for the year.

This screenshot shows the same Patient Search interface, but with red boxes highlighting error messages. The 'Sex' field has a red box around the 'Male' radio button with the message 'Enter Sex'. The 'Date Of Birth' field has a red box around the text '07/12/1970' with the message 'Enter Date of Birth'. The rest of the interface, including the search results for Bobby Brady, remains the same.

5. Users may select an **Age Range** if the patient's Date of Birth is unknown.

KHIE | ePartnerViewer

Patient Search | Bookmarked Patients | Event Notifications | Secure Messaging | Support

Home > Patient search

PATIENT SEARCH

First Name: Bobby

Last Name: Brady

Sex: ☐ Unspecified ☒ Male ☐ Female

Date Of Birth: MM/DD/YYYY

Age Range: 0 to 115 (40 - 70 selected)

SEARCH | Clear All

1 PATIENT MATCH FOUND

50 years old
BRADY, BOBBY
DOB: 07/12/1970
Sex: M
Address: 1234 TEST ST LEXINGTON KY 40137

[VIEW](#)

[VIEW 1 SIMILAR RESULT](#)

6. Users must click **Search** to initiate the search. The search results display on the right side of the page.

KHIE | ePartnerViewer

Patient Search | Bookmarked Patients | Event Notifications | Secure Messaging | Support

Home > Patient search

PATIENT SEARCH

First Name: Bobby

Last Name: Brady

Sex: ☐ Unspecified ☒ Male ☐ Female

Date Of Birth: MM/DD/YYYY

Age Range: 0 to 115 (40 - 70 selected)

SEARCH | Clear All

1 PATIENT MATCH FOUND

50 years old
BRADY, BOBBY
DOB: 07/12/1970
Sex: M
Address: 1234 TEST ST LEXINGTON KY 40137

[VIEW](#)

[VIEW 1 SIMILAR RESULT](#)

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Please Note: Users may select **Clear All** to clear the search fields and quickly search for a new patient.

7. Users must select **View** to review the patient's records.

The screenshot shows the KHIE ePartnerViewer interface. The top navigation bar includes links for Patient Search, Bookmarked Patients, Event Notifications, Secure Messaging, and Support. The user is logged in as Mitchell Cavallo. The Patient Search section on the left contains filters for First Name (Bobby), Last Name (Brady), Sex (Male), Date of Birth, and Age Range (40-70). The search results on the right show a match for 'BRADY, BOBBY', 50 years old, DOB 07/12/1970, Sex M, Address 1234 TEST ST LEXINGTON KY 40137. A 'VIEW' button is highlighted in red. Below the patient information is a link to 'VIEW 1 SIMILAR RESULT' with a plus sign icon.

Please Note: Depending on the search information entered by the user, patient searches may generate multiple search results. Users may select the **Plus/Minus Sign** to the right of *View Similar Result* to review/hide any similar search results and confirm the correct patient has been identified.

This screenshot shows the search results for 'BRADY, BOBBY' and a similar result for 'BRADY, ROBERT'. The first result is 'BRADY, BOBBY', 50 years old, DOB 07/12/1970, Sex M, Address 1234 TEST ST LEXINGTON KY 40137, with a 'VIEW' button. Below this is a link to 'VIEW 1 SIMILAR RESULT' with a plus sign icon. The second result is 'BRADY, ROBERT', 50 years old, DOB 06/12/1970, Sex M, Address 154 BARBERRY LN BARDSTOWN KY 40004, with a 'VIEW' button. A red box highlights the minus sign icon next to the 'VIEW 1 SIMILAR RESULT' link.

6 Basic Features in the Patient Chart

The purpose of this section is to briefly describe the basic features of the Patient Chart in the ePartnerViewer.

Date Selection

The Date Selection feature allows users to control how much data they retrieve for a patient. For example, when a search is initiated, the ePartnerViewer's standard default setting is to retrieve the last twelve (12) months of data for a patient. Users can change the default setting in the *Preferences* tab located in the top right corner under their User Name.

Once the data is retrieved on the initial search, Users may use the Date Selection radio buttons to display more or less data or do a Custom search.

1. Users should select **3 months** to see the latest 3 months of patient data.
2. Users should select **6 months** to see the latest 6 months of patient data.
3. Users should select **9 months** to see the latest 9 months of patient data.
4. Users should select **12 months** to see the latest 12 months of patient data.

The screenshot shows the ePartnerViewer interface for a patient named BOBBY BRADY. The patient's age is 50, DOB is Jul 12 1970, Sex is M, and Address is 1234 TEST ST LEXINGTON KY 40137. The Date Selection section is highlighted with a red box, showing radio buttons for 3 months, 6 months, 9 months, 12 months (selected), and Custom. A 'Retrieve' button is also visible. Below the Date Selection section, there are tabs for Patient Summary, Medications & Allergies, Clinical Documents, Laboratory & Pathology, Reports, Encounters, Immunizations, Uncategorized, and Patient Demographics. The Clinical Documents, Encounters, Laboratory, and Radiology tabs are active.

5. Users should select **Custom** to retrieve data for specific date range.
 - Users must enter the **Start Date** and the **End Date**.

The screenshot shows the ePartnerViewer interface for a patient named BOBBY BRADY. The patient's age is 50, DOB is Jul 12 1970, Sex is M, and Address is 1234 TEST ST LEXINGTON KY 40137. The Date Selection section is highlighted with a red box, showing radio buttons for 3 months, 6 months, 9 months, 12 months, and Custom (selected). A 'Retrieve' button is also visible. Below the Date Selection section, there are tabs for Patient Summary, Medications & Allergies, Clinical Documents, Laboratory & Pathology, Reports, Encounters, Immunizations, Uncategorized, and Patient Demographics. The Clinical Documents, Encounters, Laboratory, and Radiology tabs are active. An error message is displayed: 'Error: Start Date and End Date are required fields.' The Start Date and End Date fields are highlighted with a red box, showing 'Start Date: 01/01/2020' and 'End Date: 01/01/2021'.

Please Note: The **Start Date** and **End Date** fields only display when Users select **Custom**. In addition, **Start Date** and **End Date** are required fields when Users select **Custom**. If Users select Custom and do not enter a start date and end date when they attempt to retrieve data, the following error message displays:

- *Error: Start Date and End Date are required fields.*

6. Once Users have made a Date Selection, they must click **Retrieve** to generate the patient's data.

Pagination

Throughout the patient chart, Users may navigate through multiple pages of data. Using the pagination buttons, Users may select a specific page number, move to the next or previous page, or move to the first or last page of a list.

1. Users should click a **Page Number** to go to that specific page in the list.
2. Users should click **Next** to go to following page list.
3. Users should click **Back** to go to the previous page list.
4. Users should click **First** to go to first page in the list.
5. Users should **Last** to go to the last page in the list.

The screenshot shows a 'MEDICATION HISTORY' table with 14 items. The table has columns for Medication, Prescribed By, and Details. The pagination controls at the bottom are highlighted with a red box. The controls include buttons for 'First', 'Back', '1', '2', '3', 'Next', and 'Last'. The '1' button is currently selected. To the right of the buttons, it says 'Maximum 5 entries per page'.

MEDICATION	PRESCRIBED BY	DETAILS	+ EXPAND ALL
Insulin Glargine,Hum.rec.anlog (Lantus Solostar) 300 Unit/3 MI INSULN.PEN		View More	
Metoprolol Succinate		View More	
		View More	
Asa/Calcium Carb/Mag/Al Hydrox (Bayer Plus 500 Mg Caplet) 500 MG TABLET		View More	
Atorvastatin Calcium (Lipitor 10mg Tab) 10 MG TABLET		View More	

First Back 1 2 3 Next Last Maximum 5 entries per page

Controlling the Number of Entries that Display

Users may also control the number of entries that display per page. For example, Users may prefer to see only five (5) entries per page or Users may prefer to see all of the entries available on one page.

1. Users should select **5** to show five entries on the page.
2. Users should select **10** to show ten entries on the page.
3. Users should select **All** to show all the entries available on the page.

The screenshot shows the same 'MEDICATION HISTORY' table. The 'entries per page' dropdown menu is open, showing options for '5', '10', and 'All'. The '5' option is currently selected. The dropdown menu is highlighted with a red box.

MEDICATION	PRESCRIBED BY	DETAILS	+ EXPAND ALL
Insulin Glargine,Hum.rec.anlog (Lantus Solostar) 300 Unit/3 MI INSULN.PEN		View More	
Metoprolol Succinate		View More	
Asa/Calcium Carb/Mag/Al Hydrox (Bayer Plus 500 Mg Caplet) 500 MG TABLET		View More	
Atorvastatin Calcium (Lipitor 10mg Tab) 10 MG TABLET		View More	
Valsartan		View More	

First Back 1 2 3 Next Last Maximum 5 entries per page

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Available Documents and Filter Documents

Tabs and Portlets in the Patient Summary contain lists of Available Documents for review. There are several methods of sorting and filtering these lists within the patient chart.

AVAILABLE DOCUMENTS

Organize Documents By...

FILTER DOCUMENTS

Search by name or title...

- 12/04/2020 SARS coronavirus 2 RNA [Presence] 12:00:00 am
- 12/03/2020 Ethanol [Mass/volume] in Urine 6:24:00 am
- 12/03/2020 Urinalysis complete W Reflex Culture panel - Urine 6:24:00 am
- 12/03/2020 Lipid 1996 panel - Serum or Plasma 6:24:00 am
- 12/03/2020 Magnesium [Mass/volume] in Serum or Plasma 6:24:00 am
- 12/03/2020 Toluene/acetone (TAT) Reagent (TAT) Reagent 6:24:00 am

LABORATORY

PATHOLOGY

SARS CORONAVIRUS 2 RNA [PRESENCE]

ORDERING PHYSICIAN: SCOTT SPEARMAN
OBSERVATION DATE: DEC 04 2020
TIME OBTAINED: 00:00

SHOWING 9 ITEMS

FLAG	NAME	VALUE	UNIT	REFERENCE RANGES	RESULT
⚠	SARS coronavirus 2 RNA [Presence]	DETECTED		NOT DETECTED	Abnormal
	Has symptoms related to condition of interest	Yes			
	Date and time of symptom onset	2020-11-30			
	Employed in a healthcare setting	No			

1. Users should select an **Available Document** to review it.

AVAILABLE DOCUMENTS

Organize Documents By...

FILTER DOCUMENTS

Search by name or title...

- 12/04/2020 SARS coronavirus 2 RNA [Presence] 12:00:00 am
- 12/03/2020 Ethanol [Mass/volume] in Urine 6:24:00 am
- 12/03/2020 Urinalysis complete W Reflex Culture panel - Urine 6:24:00 am
- 12/03/2020 Lipid 1996 panel - Serum or Plasma 6:24:00 am

LABORATORY

PATHOLOGY

SARS CORONAVIRUS 2 RNA [PRESENCE]

ORDERING PHYSICIAN: SCOTT SPEARMAN
OBSERVATION DATE: DEC 04 2020
TIME OBTAINED: 00:00

SHOWING 9 ITEMS

FLAG	NAME	VALUE	UNIT	REFERENCE RANGES	RESULT
⚠	SARS coronavirus 2 RNA [Presence]	DETECTED		NOT DETECTED	Abnormal
	Has symptoms related to condition of interest	Yes			

- To refine the list of available documents, Users may enter a **Document Name** in *Filter Documents*.

LABORATORY

AVAILABLE DOCUMENTS

Organize Documents By...

FILTER DOCUMENTS

Lipid

12/03/2020 Lipid 1996 panel - Serum or Plasma 6:24:00 am

PATHOLOGY

SARS CORONAVIRUS 2 RNA [PRESENCE]

ORDERING PHYSICIAN: SCOTT SPEARMAN
OBSERVATION DATE: DEC 04 2020
TIME OBTAINED: 00:00

SHOWING 9 ITEMS

FLAG	NAME	VALUE	UNIT	REFERENCE RANGES	RESULT
!	SARS coronavirus 2 RNA [Presence]	DETECTED		NOT DETECTED	Abnormal
	Has symptoms related to condition of interest	Yes			
	Date and time of symptom	2020-11-30			

- Users may select **Organize Documents By** to organize the list of available documents by date or to list all available documents.

LABORATORY

AVAILABLE DOCUMENTS

Organize Documents By...

2020

December

12/04/2020

12/03/2020

PATHOLOGY

SARS CORONAVIRUS 2 RNA [PRESENCE]

ORDERING PHYSICIAN: SCOTT SPEARMAN
OBSERVATION DATE: DEC 04 2020
TIME OBTAINED: 00:00

SHOWING 9 ITEMS

FLAG	NAME	VALUE	UNIT	REFERENCE RANGES	RESULT
!	SARS coronavirus 2 RNA [Presence]	DETECTED		NOT DETECTED	Abnormal

Applying a Filter

Users may apply a filter to a report to refine the display of patient data or sort for a specific piece of information. The specific filtering options vary depending on the report being reviewed. Filters consist of drop-down menus and/or text fields.

1. Users should click **Apply Filter** to filter for specific information. After entering the appropriate search criteria, all applicable information displays for review.

The screenshot shows the 'MEDICATION HISTORY' report in the 'MEDICATIONS' tab. The report displays a table with 14 items. The 'APPLY FILTER' button is highlighted in the top right corner. The table has columns for MEDICATION, PRESCRIBED BY, and DETAILS. The table is currently showing 14 items, with a maximum of 5 entries per page.

MEDICATION	PRESCRIBED BY	DETAILS	+ EXPAND ALL
Insulin Glargine,Hum.rec.anlog (Lantus Solostar) 300 Unit/3 MI INSULN.PEN		View More	
Metoprolol Succinate		View More	
Asa/Calcium Carb/Mag/Al Hydrox (Bayer Plus 500 Mg Caplet) 500 MG TABLET		View More	
Atorvastatin Calcium (Lipitor 10mg Tab) 10 MG TABLET		View More	
Valsartan		View More	

First Back 1 2 3 Next Last Maximum 5 entries per page

2. Users should select **Hide Filter** to remove the filter.

The screenshot shows the 'MEDICATION HISTORY' report in the 'MEDICATIONS' tab. The report displays a table with 14 items. The 'HIDE FILTER' button is highlighted in the top right corner. The table has columns for MEDICATION, PRESCRIBED BY, and DETAILS. The table is currently showing 14 items, with a maximum of 5 entries per page.





MEDICATION	PRESCRIBED BY	DETAILS	+ EXPAND ALL
Insulin Glargine,Hum.rec.anlog (Lantus Solostar) 300 Unit/3 MI INSULN.PEN		View More	
Metoprolol Succinate		View More	
Asa/Calcium Carb/Mag/Al Hydrox (Bayer Plus 500 Mg Caplet) 500 MG TABLET		View More	
Atorvastatin Calcium (Lipitor 10mg Tab) 10 MG TABLET		View More	
Valsartan		View More	

First Back 1 2 3 Next Last Maximum 5 entries per page

ePartnerViewer Icons

Clinical reports in the patient chart may contain Icons that serve as visual indicators to draw the user's attention to specific information.

Icon Descriptions:

Icon	Name	Description
	Abnormal Result	Indicates a report contains abnormal value(s)
	Critical Result	Indicates a report contains value(s) that are of critical nature
 Bookmark	Unbookmarked Patient	Patient record is not bookmarked; the user may elect to add the selected patient to Bookmarked Patients list
 Bookmarked	Bookmarked Patient	Patient record has been bookmarked; the selected patient is added to Bookmarked Patients list

Please Note: A Reference Range Notification is a pop-up notification that informs the user that a laboratory value is resulted based on the performing lab's reference range. This occurs the first time a new ePartnerViewer user reviews a lab report. After users click **Accept**, this notification does not appear on subsequent access.

7 The Patient Chart

Overview of the Patient Chart

In the ePartnerViewer, the patient chart opens on the **Patient Summary**. The Patient Chart is categorized into clinically relevant groups for easy review. Each patient record contains nine (9) Tabs and up to fourteen (14) Portlets, depending on a Users' level of access.

- The Tabs include the data shared by all participating organizations and are categorized by the clinical data they display. The Tabs house the data that displays in the Portlets. The Tabs are fixed and cannot be customized.
- The Portlets provide a snapshot of the patient's health history and display up to five of the most recent result reports available.

Users may choose to view the clinical information in either the Tabs or the Portlets. The key difference between the two is that the Portlets are designed to provide a quick and easy *Patient-at-a-Glance* view of the most recent data available on a patient.

The screenshot displays the KHIE ePartnerViewer interface for a patient named Bobby Brady. The top navigation bar includes links for Home, Patient Search, Bookmarked Patients, Event Notifications, Secure Messaging, and Support. The patient's information is shown at the top: 50 years old, DOB Jul 12, 1970, Sex M, Address 1234 TEST ST LEXINGTON KY 40137. Below this is a DATE SELECTION section with radio buttons for 3 months, 9 months, 12 months, and Custom, along with a 'Review' button. A red box highlights the nine tabs: Patient Summary, Medications & Allergies, Clinical Documents, Laboratory & Pathology, Reports, Encounters, Immunizations, Uncategorized, and Patient Demographics. A red box also highlights the up to fourteen portlets: Clinical Documents, Encounters, Laboratory, Radiology, Pathology, Transcribed Reports, Uncategorized, and Immunizations. The portlets display various patient data, including clinical documents, encounters, laboratory results, radiology reports, pathology, transcribed reports, and immunizations.

There are nine (9) Tabs

There are up to fourteen (14) Portlets

Please Note: Authorized KASPER (Kentucky All Schedule Prescription Electronic Reporting) users, will see an additional Portlet that displays the Prescription Drug Monitoring Program (PDMP) report.

Data Retrieval

The ePartnerViewer collects clinical information about a patient in stages. The patient's chart opens in the Patient Summary. There are three indicators that turn from blue to green as the clinical information is pulled in from various sources and is ready to review.

The screenshot shows the KHIE ePartnerViewer interface for patient BOBBY BRADY. The patient is 50 years old, DOB 1970/07/12, Sex M, and Address 1234 TEST ST LEXINGTON KY 40137. The interface includes a 'DATE SELECTION' section with radio buttons for 3 months, 6 months, 9 months, 12 months (selected), and Custom. A 'Retrieve' button is next to the selection. Below this is a progress bar with three indicators: a green dot, a green dot, and a blue dot. The progress bar is highlighted with a red rectangle. The main content area displays four tabs: CLINICAL DOCUMENTS, ENCOUNTERS, LABORATORY, and RADIOLOGY. Each tab shows a table of data.

CLINICAL DOCUMENTS		ENCOUNTERS		LABORATORY		RADIOLOGY	
DATE	NAME	START DATE	DIAGNOSIS	COMPLETED DATE	NAME	COMPLETED DATE	NAME
04/14/2021	UKHC - Visit Notification Note	04/14/2021	Pecked by Chicken	12/04/2020	SARS coronavirus 2 RNA [Presence]	02/27/2021	RadTesting Imaging extra
04/14/2021	UKHC - Visit Notification Note	04/14/2021	Pecked by Chicken	12/03/2020	Lipid 1996 panel -	12/04/2020	XRAY LEG

As noted in *Section 6*, Users may control how much data is retrieved upon initial search by setting a default Date Selection option available in Preferences. Typically, the shorter the timeframe selected, the faster the data retrieval process.

Please Note: Choosing a shorter timeframe in *Date Selection* may limit the number of records viewable on the Patient Summary. The ePartnerViewer's standard setting is to collect the latest twelve (12) months of data for review.

Patient-at-a-Glance (Patient Summary)

The Patient Summary provides a snapshot of a patient's health history. Up to five of the most recent result reports and clinical documents, when available, are displayed in the Portlets, giving clinicians that *Patient-at-a-Glance view*. However, a user can view all available information by clicking on View All located at the bottom of every Portlet.

There are fourteen (14) Portlets available:

- **Clinical Documents**
- **Encounters**
- **Laboratory**
- **Pathology**
- **Radiology**
- **Transcribed Reports**
- **Immunizations**
- **Procedures**
- **Problems**
- **Medications**
- **Allergies**
- **Electronic Case Reports**
- **Uncategorized**
- **PDMP Program**

Users may arrange and/or hide the Portlets to fit their specific needs. This is covered in *Section 12 Managing User Preferences*.

The screenshot shows the KHIE ePartnerViewer interface. At the top, the header includes the KHIE logo, 'ePartnerViewer', and a user profile for Mitchell Cavallo. Below the header, navigation tabs include Patient Search, Bookmarked Patients, Event Notifications, Secure Messaging, and Support. The main content area displays patient information for Bobby Brady, 50 years old, DOB Jul 12 1970, Sex M, Address 1234 TEST ST LEXINGTON KY 40137. A 'DATE SELECTION' bar allows filtering by 3, 6, 9, 12 months, or Custom, with a 'Retrieve' button. Below this, a row of tabs includes Patient Summary, Medications & Allergies, Clinical Documents, Laboratory & Pathology, Reports, Encounters, Immunizations, Uncategorized, and Patient Demographics. The 'Clinical Documents' and 'Encounters' tabs are highlighted with red boxes. The 'Clinical Documents' table shows five entries with dates from 04/12/2021 to 04/15/2021 and names like 'KHIE Summary CCD' and 'UKHC - Visit Notification Note'. The 'Encounters' table shows five entries with dates from 04/09/2021 to 04/14/2021 and diagnosis 'Pecked by Chicken'. The 'Laboratory' and 'Radiology' tabs are also visible, showing recent test results.

CLINICAL DOCUMENTS		ENCOUNTERS	
DATE	NAME	START DATE	DIAGNOSIS
04/15/2021	KHIE Summary CCD	04/14/2021	Pecked by Chicken
04/15/2021	KHIE Medicaid CCD	04/14/2021	Pecked by Chicken
04/14/2021	UKHC - Visit Notification Note	04/12/2021	Pecked by Chicken
04/14/2021	UKHC - Visit Notification Note	04/12/2021	Pecked by Chicken
04/12/2021	UKHC - Visit Notification Note	04/09/2021	Pecked by Chicken

LABORATORY		RADIOLOGY	
COMPLETED DATE	NAME	COMPLETED DATE	NAME
12/04/2020	SARS coronavirus 2 RNA (Presence)	02/27/2021	RadTesting imaging extra
12/03/2020	Lipid 1996 panel - Serum or Plasma	12/04/2020	XRAY CHEST 2 VIEW
12/03/2020	Magnesium [Mass/volume] in Serum or Plasma	12/04/2020	XRAY LEG
12/03/2020	Comprehensive metabolic 2000 panel - Serum or Plasma		
12/03/2020	Ethanol [Mass/volume] in Urine		

Please Note: when there is KASPER data available on a patient, Users with existing KASPER access can view a KASPER report within the ePartnerViewer. KASPER data can be viewed in the PDMP Program *Portlet* and in the Clinical Documents *Portlet*.

KASPER Users must **use the same KOG ID linked to their KASPER account to view KASPER data in the ePartnerViewer**. KOG authenticates when an ePartnerViewer user is also an authorized KASPER user.

DRAFT

3. Users can view all available information by clicking on View All located at the bottom of every Portlet.

Patient Summary		Medications & Allergies		Clinical Documents		Laboratory & Pathology	
CLINICAL DOCUMENTS		ENCOUNTERS					
DATE ▼	NAME	START DATE ▼	DIAGNOSIS				
04/15/2021	KHIE Summary CCD	04/14/2021	Pecked by Chicken				
04/15/2021	KHIE Medicaid CCD	04/14/2021	Pecked by Chicken				
04/14/2021	UKHC - Visit Notification Note	04/12/2021	Pecked by Chicken				
04/14/2021	UKHC - Visit Notification Note	04/12/2021	Pecked by Chicken				
04/12/2021	UKHC - Visit Notification Note	04/09/2021	Pecked by Chicken				
> VIEW ALL CLINICAL DOCUMENTS		> VIEW ALL ENCOUNTERS					

4. Users should click the **Document Name** to navigate to that specific document.

Patient Summary		Medications & Allergies		Clinical Documents		Laboratory & Pathology	
CLINICAL DOCUMENTS		ENCOUNTERS					
DATE ▼	NAME	START DATE ▼	DIAGNOSIS				
04/15/2021	KHIE Summary CCD	04/14/2021	Pecked by Chicken				
04/15/2021	KHIE Medicaid CCD	04/14/2021	Pecked by Chicken				
04/14/2021	UKHC - Visit Notification Note	04/12/2021	Pecked by Chicken				
04/14/2021	UKHC - Visit Notification Note	04/12/2021	Pecked by Chicken				
04/12/2021	UKHC - Visit Notification Note	04/09/2021	Pecked by Chicken				
> VIEW ALL CLINICAL DOCUMENTS		> VIEW ALL ENCOUNTERS					

Please Note: Only **Document Names** with *hyperlinks* may be clicked. **Document Names** with *hyperlinks* display as *light blue within the respective Portlet*.

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Reviewing the Tabs

In addition to the Patient Summary and Portlet view, the Patient Chart provides access to Tabs with more comprehensive information for specific record types.

There are nine (9) tabs in the Patient Chart:

The **Patient Summary** tab displays the fourteen (14) Portlets showing the latest patient data and can be customized to meet the User's specific needs.

1. Users should click **Patient Summary** to navigate to the patient summary tab.

The screenshot shows the ePartnerViewer interface for Patient Bobby Brady. The top navigation bar includes Home, Patient Search, Bookmarked Patients, Event Notifications, Secure Messaging, and Support. The Patient Summary tab is selected, and a red box highlights the nine tabs: Patient Summary, Medications & Allergies, Clinical Documents, Laboratory & Pathology, Reports, Encounters, Immunizations, Uncategorized, and Patient Demographics. Below the tabs, there are fourteen portlets arranged in a grid, each displaying a list of patient data. A red box highlights these portlets with the text "There are up to fourteen (14) Portlets".

The **Medications & Allergies** tab contains the patient's Medication list and known allergies.

2. Users should click **Medications** to navigate to *Medication History*.

The screenshot shows the ePartnerViewer interface for Patient Bobby Brady. The Medications & Allergies tab is selected, and a red box highlights the Medications portlet. Below the portlet, the Medication History is displayed, showing a list of medications with columns for Medication, Prescribed By, and Details. The list includes Insulin Glargine, Metoprolol Succinate, Amlodipine, and Lisinopril. A red box highlights the Medication History portlet with the text "There are up to fourteen (14) Portlets".

3. Users should click **Allergies** to navigate to *Allergies History*.

The screenshot shows the KHIE ePartnerViewer interface for patient BOBBY BRADY. The top navigation bar includes links for Patient Search, Bookmarked Patients, Event Notifications, Secure Messaging, and Support. The patient's profile at the top shows they are 50 years old, born on July 12, 1970, and live at 1234 TEST ST LEXINGTON KY 40137. Below the profile, there is a 'DATE SELECTION' section with radio buttons for 3, 6, 9, 12 months, and a Custom option. The main content area has a tabbed interface with 'Medications & Allergies' selected. The 'ALLERGIES' sub-tab is highlighted with a red box. Below this, the 'ALLERGIES HISTORY' section displays a table with 8 items. The table has columns for DATE, ALLERGY, REACTION, CRITICALITY, and RECORDED BY. The data rows show allergies for abametapirabemetapir, morphinemorphine, and broccolbroccoli. At the bottom of the table, there are pagination controls: First, Back, 1, 2, Next, Last, and a 'Maximum 5 entries per page' setting.

DATE	ALLERGY	REACTION	CRITICALITY	RECORDED BY
	abametapirabemetapir			
	morphinemorphine			
	broccolbroccoli			

The **Clinical Documents** tab contains Continuity of Care Documents (CCDs) and other clinical summaries. The Clinical Documents tab provides Users access to useful clinical summary documents such as the KHIE Summary CCD and the Medicaid Claims CCD. It also provides a Direct Secure Email feature, allowing Users to send documents to other providers as a Direct Secure Email.

4. Users should click **Clinical Documents** to navigate to the *Clinical Documents*.

The screenshot shows the KHIE ePartnerViewer interface for patient BOBBY BRADY, with the 'Clinical Documents' tab selected and highlighted with a red box. The 'CLINICAL DOCUMENTS' section is displayed, featuring a search bar and a list of 'AVAILABLE DOCUMENTS'. The list includes several documents, with the top one being '04/15/2021 KHIE Summary CCD 5:24:05 am'. To the right, a preview of the 'KHIE SUMMARY CCD 5:24:05 AM' is shown, including a 'Show Table of Contents' button. Below the preview, the 'KHIE Patient Summary' is displayed, showing patient information: Patient: BOBBY BRADY, Date of birth: July 12, 1970, Sex: Male.

Patient	BOBBY BRADY
Date of birth	July 12, 1970
Sex	Male

5. Users should select a **Document Name** from the *Available Documents* list.

The screenshot shows the KHIE ePartnerViewer interface. The top navigation bar includes 'Patient Search', 'Bookmarked Patients', 'Event Notifications', 'Secure Messaging C2', and 'Support'. The main content area is divided into two sections: 'AVAILABLE DOCUMENTS' on the left and 'KHIE SUMMARY CCD 5:24:05 AM' on the right. The 'AVAILABLE DOCUMENTS' list includes several documents, with '04/15/2021 KHIE Summary CCD 5:24:05 am' highlighted. The 'KHIE SUMMARY CCD 5:24:05 AM' document is displayed, showing a 'Show Table of Contents' button. The patient information section at the top includes '50 years old', 'BRADY, BOBBY', 'DOB Jul 12 1970', 'Sex M', and 'Address 1234 TEST ST LEXINGTON KY 40137'.

6. Users should click **Show Table of Content** to navigate to that document's *table of contents*.

This screenshot is identical to the one above, showing the same KHIE ePartnerViewer interface. The 'AVAILABLE DOCUMENTS' list is on the left, and the 'KHIE SUMMARY CCD 5:24:05 AM' document is on the right. In this view, the 'Show Table of Contents' button is highlighted with a red box, indicating the next step in the user's navigation.

AVAILABLE DOCUMENTS

Organize Documents By...

FILTER DOCUMENTS

Search by name or title...

04/15/2021 KHIE Summary CCD 5:24:05 am

04/15/2021 KHIE Medicaid CCD 5:24:06 am

04/14/2021 UKHC - Visit Notification Note 11:00:00 am

04/14/2021 UKHC - Visit Notification Note 12:00:00 pm

04/12/2021 UKHC - Visit Notification Note 12:00:00 pm

04/12/2021 UKHC - Visit Notification Note 11:00:00 am

04/09/2021 UKHC - Visit Notification Note 12:00:00 am

Contact info

1234 TEST ST
LEXINGTON, KY 40137
Tel: +502-52712243

Document Id

9907a714-9dd7-11eb-b80b-

Document Created:

April 15, 2021, 06:44:51-0400

Authoring Device

Data from Multiple Sources

Contact info

1234 TEST ST
LEXINGTON, KY 40137
Tel: +502-52712243

Patient IDs

00799691
M0000764
E000001333
619003
TEST030801
P0004D12
H020200319001
E1-820201013063448590
M0000805
H020200319002
00799691
OWEN56
M000000790

Table of Contents

- Encounters
- Allergies
- Medications
- Problem
- Functional
- Social
- Vital
- Results
- Immunizations
- Procedures

7. Users may select a **Section Header** to navigate to that section of the document.

AVAILABLE DOCUMENTS

Organize Documents By...

FILTER DOCUMENTS

Search by name or title...

04/15/2021 KHIE Summary CCD 5:24:05 am

04/15/2021 KHIE Medicaid CCD 5:24:06 am

04/14/2021 UKHC - Visit Notification Note 11:00:00 am

04/14/2021 UKHC - Visit Notification Note 12:00:00 pm

04/12/2021 UKHC - Visit Notification Note 12:00:00 pm

04/12/2021 UKHC - Visit Notification Note 11:00:00 am

04/09/2021 UKHC - Visit Notification Note 12:00:00 am

Contact info

1234 TEST ST
LEXINGTON, KY 40137
Tel: +502-52712243

Document Id

9907a714-9dd7-11eb-b80b-

Document Created:

April 15, 2021, 06:44:51-0400

Authoring Device

Data from Multiple Sources

Contact info

1234 TEST ST
LEXINGTON, KY 40137
Tel: +502-52712243

Patient IDs

00799691
M0000764
E000001333
619003
TEST030801
P0004D12
H020200319001
E1-820201013063448590
M0000805
H020200319002
00799691
OWEN56
M000000790

Table of Contents

- Encounters
- Allergies
- Medications
- Problem
- Functional
- Social
- Vital
- Results
- Immunizations
- Procedures

8. Users should select **Back to Top** to navigate back to that document's table of contents.

AVAILABLE DOCUMENTS

Organize Documents By...

FILTER DOCUMENTS

Search by name or title...

04/15/2021 KHIE Summary CCD 5:24:05 am

04/15/2021 KHIE Medicaid CCD 5:24:06 am

04/14/2021 UKHC - Visit Notification Note 11:00:00 am

04/14/2021 UKHC - Visit Notification Note 12:00:00 pm

04/12/2021 UKHC - Visit Notification Note 12:00:00 pm

04/12/2021 UKHC - Visit Notification Note 11:00:00 am

04/09/2021 UKHC - Visit Notification Note 12:00:00 am

Document Created:

April 15, 2021, 06:44:51-0400

Authoring Device

Data from Multiple Sources

Contact info

1234 TEST ST
LEXINGTON, KY 40137
Tel: +502-52712243

Patient IDs

00799691
M0000764
E000001333
619003
TEST030801
P0004D12
H020200319001
E1-820201013063448590
M0000805
H020200319002
00799691
OWEN56
M000000790

Table of Contents

- Encounters
- Allergies
- Medications
- Problem
- Functional
- Social
- Vital
- Results
- Immunizations
- Procedures

Encounters

Date

Diagnosis

Clinician

Location

Provider

Source

04/14/2021

Pediatric by Chislen

UKHC

University Of Kentucky Chandler Medical Center

04/14/2021

Pediatric by Chislen

UKHC

University Of Kentucky Chandler Medical Center

04/12/2021

Pediatric by Chislen

UKHC

University Of Kentucky Chandler Medical Center

Back to Top

9. Users may click the **Mail Icon** to bring up the **Direct Secure Email Pop-up**.

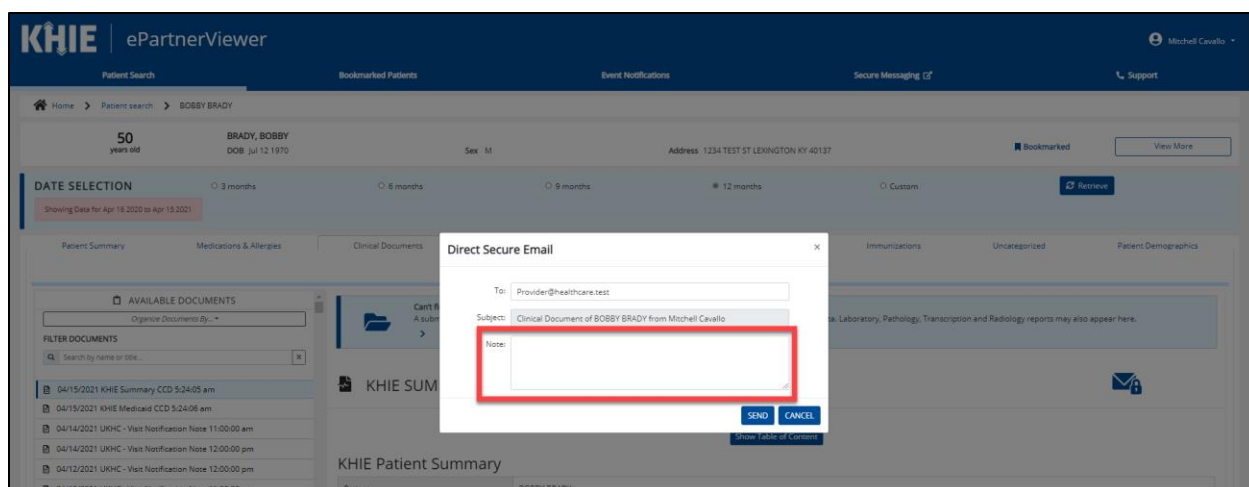
The screenshot shows the KHIE ePartnerViewer interface. At the top, there's a navigation bar with 'Patient Search', 'Bookmarked Patients', 'Event Notifications', 'Secure Messaging', and 'Support'. Below this, the patient's information is displayed: '50 years old', 'BRADY, BOBBY', 'DOB Jul 12 1970', 'Sex M', and 'Address 1234 TEST ST LEXINGTON KY 40137'. A 'DATE SELECTION' bar is visible, showing data from April 16, 2020, to April 15, 2021. The main content area is divided into tabs: 'Patient Summary', 'Medications & Allergies', 'Clinical Documents', 'Laboratory & Pathology', 'Reports', 'Encounters', 'Immunizations', 'Uncategorized', and 'Patient Demographics'. The 'Clinical Documents' tab is active, showing a list of documents on the left and a 'KHIE SUMMARY CCD 5:24:05 AM' on the right. A red box highlights a mail icon in the top right corner of the patient summary section.

10. Users must enter the **Direct Secure Email Address** of the intended recipient(s).

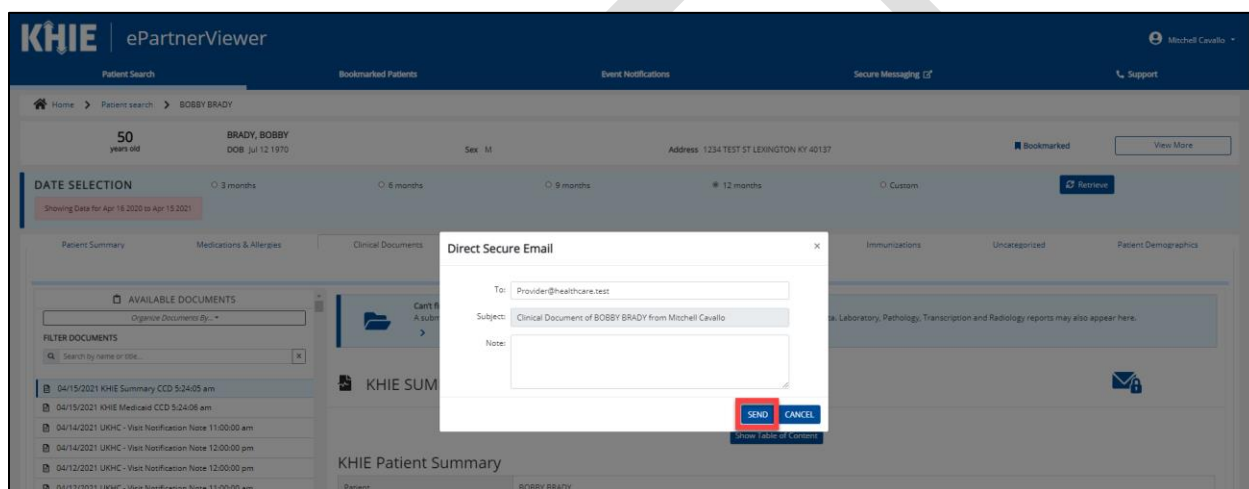
The screenshot shows the KHIE ePartnerViewer interface with the 'Direct Secure Email' pop-up open. The pop-up has a 'To:' field, a 'Subject:' field, and a 'Note:' field. A red box highlights the 'To:' field, which contains the text 'Provider@healthcare.test'. The background shows the same patient summary for Bobby Brady as in the previous screenshot.

Please Note: Users must separate individual email addresses with a semi-colon to send to multiple addresses at once.

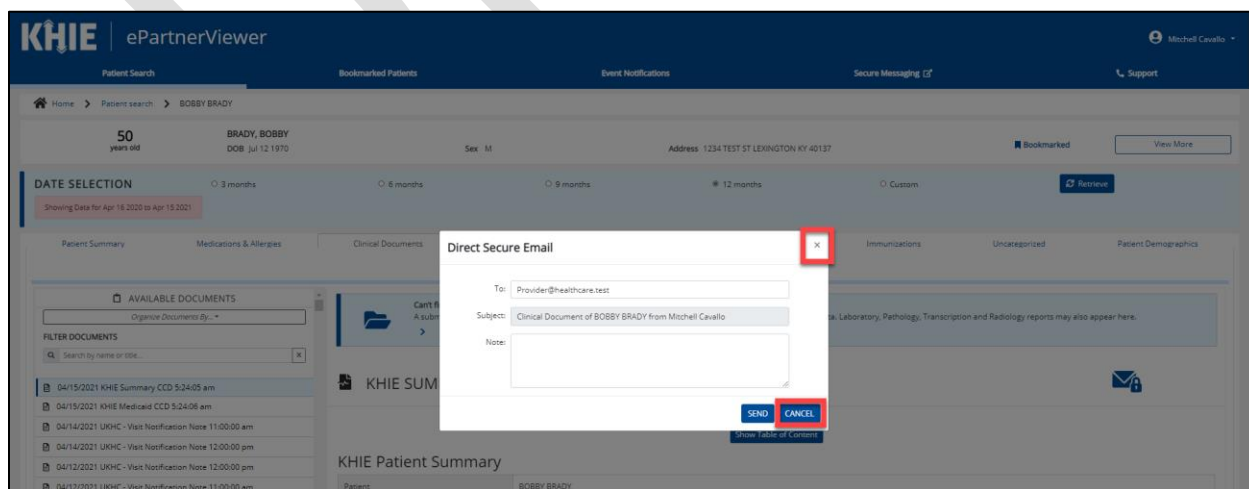
11. Users should enter a **Note** describing the contents and purpose of the Direct Secure Email.



12. Users must click **Send** to send the Direct Secure Email to recipients.



13. Users may click **Cancel** or the **X** in the top right to exit the Direct Secure Email pop-up and discard the Direct Secure Email.



The **Laboratory & Pathology** tab contains list the laboratory result reports and pathology records.

14. Users should click **Laboratory & Pathology** to open the **Laboratory & Pathology** tab.

The screenshot shows the ePartnerViewer interface for patient Bobby Brady. The 'Laboratory & Pathology' tab is highlighted with a red box. The interface includes a top navigation bar with 'KHIE | ePartnerViewer' and user 'Mitchell Cavallo'. Below the navigation bar, there's a patient summary section with '50 years old', 'BRADY, BOBBY', 'DOB Jul 12 1970', 'Sex M', and 'Address 1234 TEST ST LEXINGTON KY 40137'. A 'DATE SELECTION' bar shows 'Showing Data for Apr 16 2020 to Apr 15 2021'. The main content area has tabs for 'Patient Summary', 'Medications & Allergies', 'Clinical Documents', 'Laboratory & Pathology' (selected), 'Reports', 'Encounters', 'Immunizations', 'Uncategorized', and 'Patient Demographics'. Under the 'LABORATORY' tab, there's a section for 'AVAILABLE DOCUMENTS' with a search filter. Below that, a message states 'Incomplete or missing information' and 'Can't find what you're looking for?'. A specific result is shown: 'SARS CORONAVIRUS 2 RNA [PRESENCE]' with a table of 9 items.

FLAG	NAME	VALUE	UNIT	REFERENCE RANGES	RESULT
	SARS coronavirus 2 RNA [Presence]	DETECTED		NOT DETECTED	Abnormal

15. Users should click **Laboratory** to review Laboratory result reports.

The screenshot shows the ePartnerViewer interface for patient Bobby Brady. The 'Laboratory' tab is highlighted with a red box. The interface is similar to the previous one, but the 'LABORATORY' tab is selected. The 'AVAILABLE DOCUMENTS' section is visible. The message about 'Incomplete or missing information' is still present. The specific result 'SARS CORONAVIRUS 2 RNA [PRESENCE]' is shown with a table of 9 items.

FLAG	NAME	VALUE	UNIT	REFERENCE RANGES	RESULT
	SARS coronavirus 2 RNA [Presence]	DETECTED		NOT DETECTED	Abnormal

16. Users should click **Pathology** to open the Pathology reports.

The screenshot shows the ePartnerViewer interface for patient BOBBY BRADY. The top navigation bar includes links for Patient Search, Bookmarked Patients, Event Notifications, Secure Messaging, and Support. The patient's information is displayed at the top, including age (50), name (BRADY, BOBBY), DOB (Jul 12 1970), Sex (M), and Address (1234 TEST ST LEXINGTON KY 40137). Below this, a DATE SELECTION section allows filtering by time periods (3, 6, 9, 12 months, Custom) and a Retrieve button. The main content area features a tabbed interface with tabs for Patient Summary, Medications & Allergies, Clinical Documents, Laboratory & Pathology, Reports, Encounters, Immunizations, Uncategorized, and Patient Demographics. The 'PATHOLOGY' tab is highlighted with a red box. The left sidebar shows 'AVAILABLE DOCUMENTS' with a search filter and a list of documents. The main content area displays a search bar, a message about uncategorized data, and a list of pathology reports, including 'XR PELVIS' with details like ORDERING PHYSICIAN, OBSERVATION DATE, TIME OBTAINED, and a description of the third trimester placenta.

The **Reports** tab contains radiology reports, other transcribed reports, and radiology images.

17. Users should click **Reports** to open the **Reports** tab.

The screenshot shows the ePartnerViewer interface for patient BOBBY BRADY, with the 'Reports' tab highlighted by a red box. The interface is similar to the previous screenshot, but the main content area now displays 'RADIOLOGY REPORTS' and 'OTHER TRANSCRIBED REPORTS'. The left sidebar shows 'AVAILABLE DOCUMENTS' with a search filter and a list of documents. The main content area displays a search bar, a message about uncategorized data, and a list of radiology reports, including 'RADTESTING IMAGING EXTRA' with details like ORDERING PHYSICIAN, OBSERVATION DATE, TIME OBTAINED, and a description of the CTA CHEST W/PE PROTOCOL.

18. Users should click **Radiology Reports** to review transcribed radiology reports.

KHIE ePartnerViewer

Patient Search | Bookmarked Patients | Event Notifications | Secure Messaging | Support

Home > Patient search > BOBBY BRADY

50 years old | BRADY, BOBBY | DOB Jul 12 1970 | Sex M | Address 1234 TEST ST LEXINGTON KY 40137 | Bookmarked | View More

DATE SELECTION: 3 months | 6 months | 9 months | 12 months | Custom | Retrieve

Showing Data for Apr 16 2020 to Apr 15 2021

Patient Summary | Medications & Allergies | Clinical Documents | Laboratory & Pathology | Reports | Encounters | Immunizations | Uncategorized | Patient Demographics

RADIOLOGY REPORTS

AVAILABLE DOCUMENTS: Organize Documents By...

FILTER DOCUMENTS: Search by name or title...

02/27/2021 RadTesting Imaging extra 5:34:38 am
12/04/2020 XRAY CHEST 2 VIEW 5:34:38 am
12/04/2020 XRAY LEG 4:09:00 pm

Can't find what you're looking for? A submitted report that has not been designated as a particular type of result will be included in Uncategorized data. Laboratory, Pathology, Transcription and Radiology reports may also appear here. View Uncategorized Data

RADTESTING IMAGING EXTRA [APPLY FILTER]

ORDERING PHYSICIAN: ALI JESSEE | OBSERVATION DATE: FEB 27 2021 | TIME OBTAINED: 05:34
CTA CHEST W/PE PROTOCOL Imaging Test
CDHECKYXA
TD

19. Users should click **Other Transcribed Reports** to review other types of transcribed reports.

KHIE ePartnerViewer

Patient Search | Bookmarked Patients | Event Notifications | Secure Messaging | Support

Home > Patient search > BOBBY BRADY

50 years old | BRADY, BOBBY | DOB Jul 12 1970 | Sex M | Address 1234 TEST ST LEXINGTON KY 40137 | Bookmarked | View More

DATE SELECTION: 3 months | 6 months | 9 months | 12 months | Custom | Retrieve

Showing Data for Apr 16 2020 to Apr 15 2021

Patient Summary | Medications & Allergies | Clinical Documents | Laboratory & Pathology | Reports | Encounters | Immunizations | Uncategorized | Patient Demographics

OTHER TRANSCRIBED REPORTS

AVAILABLE DOCUMENTS: Organize Documents By...

FILTER DOCUMENTS: Search by name or title...

12/04/2020 History 4:51:46 am
12/04/2020 Allergic rhinitis 10:51:46 am

Incomplete or missing information: The information displayed on this page is based on the data provided by participating facilities. You may need to contact the source for more information.

Can't find what you're looking for? A submitted report that has not been designated as a particular type of result will be included in Uncategorized data. Laboratory, Pathology, Transcription and Radiology reports may also appear here. View Uncategorized Data

HISTORY [APPLY FILTER]

ORDERING PHYSICIAN: S TESTOR | OBSERVATION DATE: DEC 04 2020 | TIME OBTAINED: 04:51
TRANSCRIPTION NOTE: 11-15-2020 Thu
Pulse OX:
Resp:
MEDICATIONS:

20. Users should click **Images** to open the *Imaging Viewer*.

KHIE ePartnerViewer

Patient Search | Bookmarked Patients | Event Notifications | Secure Messaging | Support

Home > Patient search > BOBBY BRADY

50 years old | BRADY, BOBBY | DOB Jul 12 1970 | Sex M | Address 1234 TEST ST LEXINGTON KY 40137 | Bookmarked | View More

DATE SELECTION: 3 months | 6 months | 9 months | 12 months | Custom | Retrieve

Showing Data for Apr 16 2020 to Apr 15 2021

Patient Summary | Medications & Allergies | Clinical Documents | Laboratory & Pathology | Reports | Encounters | Immunizations | Uncategorized | Patient Demographics

IMAGES

AVAILABLE DOCUMENTS: Organize Documents By...

FILTER DOCUMENTS: Search by name or title...

02/02/2021 IMAGE_U5_TESTW5_020220210168 5:18:27 pm

Please Note: Section 10 Reviewing and Exporting Radiology Images covers the ePartnerViewer's imaging features in more detail.

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The **Encounters tab** contains the patient's list of encounters, problems, and procedure history.

21. Users should click **Encounter** to open the **Encounters tab**.

The screenshot shows the ePartnerViewer interface for patient Bobby Brady. The navigation bar at the top includes links for Patient Search, Bookmarked Patients, Event Notifications, Secure Messaging, and Support. Below the navigation bar, the patient's information is displayed: 50 years old, DOB Jul 12 1970, Sex M, Address 1234 TEST ST LEXINGTON KY 40137. The DATE SELECTION section shows filters for 3, 6, 9, 12 months, and Custom. The main content area has tabs for Patient Summary, Medications & Allergies, Clinical Documents, Laboratory & Pathology, Reports, Encounters, Immunizations, Uncategorized, and Patient Demographics. The 'Encounters' tab is highlighted with a red box. Below the tabs, the 'ENCOUNTERS' section is visible, showing a table with columns: START DATE, END DATE, DIAGNOSIS BY CLINICIAN, TYPE, and LOCATION. The table lists five encounters, all dated 04/14/2021 or 04/12/2021, with the diagnosis 'Pecked by Chicken' and location 'UKHC'. A red box highlights the 'Encounters' tab in the navigation bar.

22. Users should click **Encounters** to review the Encounters history.

This screenshot is identical to the one above, showing the ePartnerViewer interface for patient Bobby Brady. The 'Encounters' tab is highlighted with a red box. The table below shows five encounters, all dated 04/14/2021 or 04/12/2021, with the diagnosis 'Pecked by Chicken' and location 'UKHC'. A red box highlights the 'Encounters' tab in the navigation bar.

23. Users should click **Problems** to open the problems history.

The screenshot shows the KHIE ePartnerViewer interface for patient BOBBY BRADY. The 'PROBLEMS' tab is highlighted with a red box. The interface includes a top navigation bar with links for Patient Search, Bookmarked Patients, Event Notifications, Secure Messaging, and Support. Below the patient information, there is a 'DATE SELECTION' section and a series of tabs: Patient Summary, Medications & Allergies, Clinical Documents, Laboratory & Pathology, Reports, Encounters, Immunizations, Uncategorized, and Patient Demographics. The 'PROBLEMS' tab is currently active, displaying a table with columns for DATE, NAME, CODE, and NOTE. The table shows 2 items, and the first item is highlighted. A red box also highlights the 'PROBLEMS' tab in the navigation bar.

24. Users should click **Procedures** to open the Procedure History.

The screenshot shows the KHIE ePartnerViewer interface for patient BOBBY BRADY. The 'PROCEDURES' tab is highlighted with a red box. The interface includes a top navigation bar with links for Patient Search, Bookmarked Patients, Event Notifications, Secure Messaging, and Support. Below the patient information, there is a 'DATE SELECTION' section and a series of tabs: Patient Summary, Medications & Allergies, Clinical Documents, Laboratory & Pathology, Reports, Encounters, Immunizations, Uncategorized, and Patient Demographics. The 'PROCEDURES' tab is currently active, displaying a table with columns for DATE, NAME, CODE, and NOTE. The table shows 9 items, and the first item is highlighted. A red box also highlights the 'PROCEDURES' tab in the navigation bar.

The **Immunizations** tab contains the patient's immunization history.

25. Users should click **Immunizations** to open the Immunization History.

The screenshot shows the KHIE ePartnerViewer interface for patient BOBBY BRADY. The 'IMMUNIZATIONS' tab is highlighted with a red box. The interface includes a top navigation bar with links for Patient Search, Bookmarked Patients, Event Notifications, Secure Messaging, and Support. Below the patient information, there is a 'DATE SELECTION' section and a series of tabs: Patient Summary, Medications & Allergies, Clinical Documents, Laboratory & Pathology, Reports, Encounters, Immunizations, Uncategorized, and Patient Demographics. The 'IMMUNIZATIONS' tab is currently active, displaying a table with columns for DATE, NAME, PROVIDER, and DETAILS. The table shows 4 items, and the first item is highlighted. A red box also highlights the 'IMMUNIZATIONS' tab in the navigation bar.

The **Uncategorized tab** contains Laboratory, Radiology, Pathology, and Transcription documents that could not be categorized but have been stored for review.

26. Users should click **Uncategorized tab** to open the Uncategorized documents.

The screenshot shows the KHIE ePartnerViewer interface for patient BOBBY BRADY. The 'Uncategorized' tab is highlighted with a red box. The interface includes a top navigation bar with 'Patient Search', 'Bookmarked Patients', 'Event Notifications', 'Secure Messaging', and 'Support'. Below the navigation bar, patient information is displayed: 50 years old, BRADY, BOBBY, DOB Jul 12 1970, Sex M, Address 1234 TEST ST LEXINGTON KY 40137. A 'DATE SELECTION' section shows a range from Apr 16 2020 to Apr 15 2021. The 'UNCATEGORIZED LAB FIRST' section displays a table of lab results.

FLAG	NAME	VALUE	UNIT	REFERENCE RANGES	RESULT
	Protein (Mass/volume) in Serum or Plasma	8.1		6.4 TO 8.2	
	Bilirubin total (Mass/volume) in Serum or Plasma	0.7		0.4 TO 1.5	

The **Patient Demographics tab** contains patient information such as next of kin, diagnosis information, insurance information, and, if known, may include the extreme drug-resistant organism (XDRO) status for a patient.

27. Users should click **Patient Demographics** to open the Patient Demographics tab.

The screenshot shows the KHIE ePartnerViewer interface for patient BOBBY BRADY. The 'Patient Demographics' tab is highlighted with a red box. The interface includes a top navigation bar with 'Patient Search', 'Bookmarked Patients', 'Event Notifications', 'Secure Messaging', and 'Support'. Below the navigation bar, patient information is displayed: 50 years old, BRADY, BOBBY, DOB Jul 12 1970, Sex M, Address 1234 TEST ST LEXINGTON KY 40137. A 'DATE SELECTION' section shows a range from Apr 16 2020 to Apr 15 2021. The 'Patient Demographics' section displays a form with fields for MRN, Start Date, and End Date.

28. Users must select an **MRN** from the MRN drop-down menu.

The screenshot shows the KHIE ePartnerViewer interface for patient BOBBY BRADY. The 'MRN' drop-down menu is open, showing a list of MRNs. The 'Patient Demographics' tab is highlighted with a red box. The interface includes a top navigation bar with 'Patient Search', 'Bookmarked Patients', 'Event Notifications', 'Secure Messaging', and 'Support'. Below the navigation bar, patient information is displayed: 50 years old, BRADY, BOBBY, DOB Jul 12 1970, Sex M, Address 1234 TEST ST LEXINGTON KY 40137. A 'DATE SELECTION' section shows a range from Apr 16 2020 to Apr 15 2021. The 'Patient Demographics' section displays a form with fields for MRN, Start Date, and End Date.

MRN Select...

- 12344444 - UKHC
- M0000764 - BCKDM_IHE
- MA32872345 - TESTWS
- H20200319001 - SCRMCMEDPAV
- M0000808 - BCKDMAMBULATORY_IHE
- M000000790 - TAYLORHOSP_IHE
- 00799691 - OWENSBORO_IHE

29. Users must click **Retrieve** to generate the list of *Available Transactions*.

The screenshot shows the KHIE ePartnerViewer interface. At the top, there's a navigation bar with 'Patient Search', 'Bookmarked Patients', 'Event Notifications', 'Secure Messaging', and 'Support'. Below this, the patient details for Bobby Brady are displayed: 50 years old, DOB Jul 12 1970, Sex M, Address 1234 TEST ST LEXINGTON KY 40137. The 'DATE SELECTION' section shows 'Showing Data for Apr 16 2020 to Apr 15 2021'. Below this, there are tabs for 'Patient Summary', 'Medications & Allergies', 'Clinical Documents', 'Laboratory & Pathology', 'Reports', 'Encounters', 'Immunizations', 'Uncategorized', and 'Patient Demographics'. The 'MRN' field is set to '12344444 - UKHC', and the 'Start Date' is '04/16/2020' and 'End Date' is '04/15/2021'. A red box highlights the 'Retrieve' button.

30. Users must select a **Transaction** from the *list of Available Transactions* to review the Patient Demographic Data.

The screenshot shows the KHIE ePartnerViewer interface with the 'AVAILABLE TRANSACTIONS' list expanded. The first transaction is selected and highlighted with a red box: '2020-05-01 15:00:00.000000 123444444 - UKHC'. Below the list, the 'PATIENT VISIT' section is visible, showing details for the selected transaction: '2020-05-01 15:00:00.000000 123444444 - UKHC'. The 'PATIENT VISIT' section includes fields for 'PATIENT CLASS' (EMERGENCY), 'ADMISSION TYPE', 'REFERRING DOCTOR', 'ATTENDING DOCTOR' (PHIL ANGAT), 'ADMIT DATE TIME' (05/01/2020 15:00:00), and 'DISCHARGE DATE TIME'. The 'DIAGNOSIS' section shows 'Pecked by Chicken'.

9 Bookmarking a Patient

The **Bookmarked Patients** page lists the most recent patients for whom users have elected to favorite or bookmark to enable quick and easy access in the future. Bookmarks allow Users to easily navigate to a specific patient record they may need to review on a frequent basis.

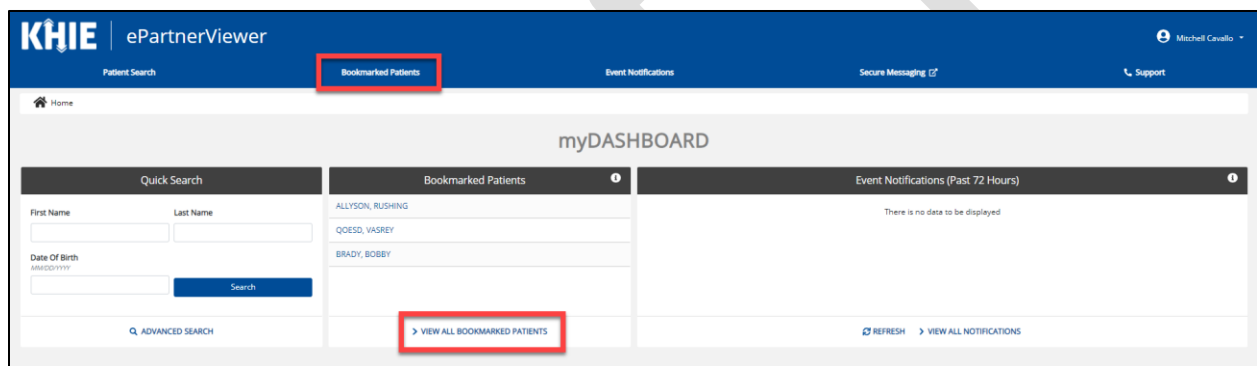
Reviewing Bookmarked Patients

Users who select the **Bookmarked Patients Tab** are navigated to the **Bookmarked Patients** screen. From the **Bookmarked Patients** screen, Users may quickly review records for patients they access frequently and adjust how many bookmarked patients display in the bookmarked patient list.

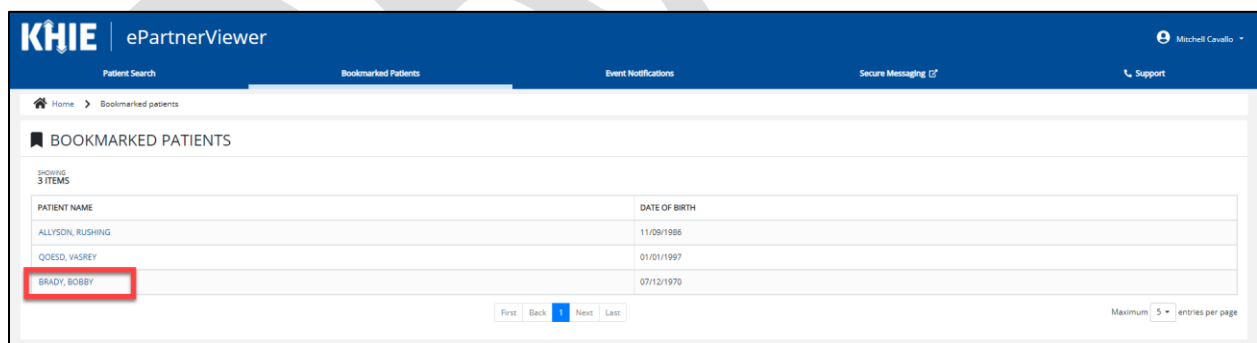
myDashboard provides easy access to bookmarked patients.

1. Users may click **View All Bookmarked Patients** under *Bookmarked Patients* to open the **Bookmarked Patients** page.


Please Note: When users are in a patient chart, they may click Bookmarked Patients in the *Navigation Ribbon* to view the list of **Bookmarked Patients**.

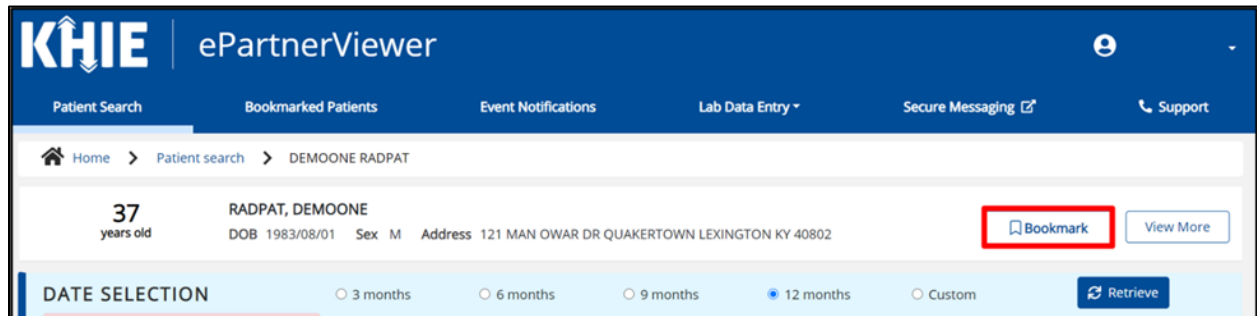


2. Users should click the **Patient Name hyperlink** to open the patient's record.

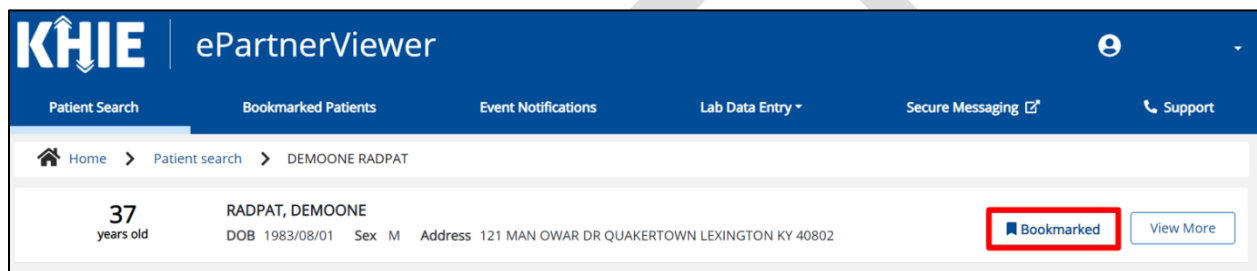


Adding Bookmarks

1. To bookmark a patient, the User must be in the patient record to select the  Bookmark icon located within the patient header.

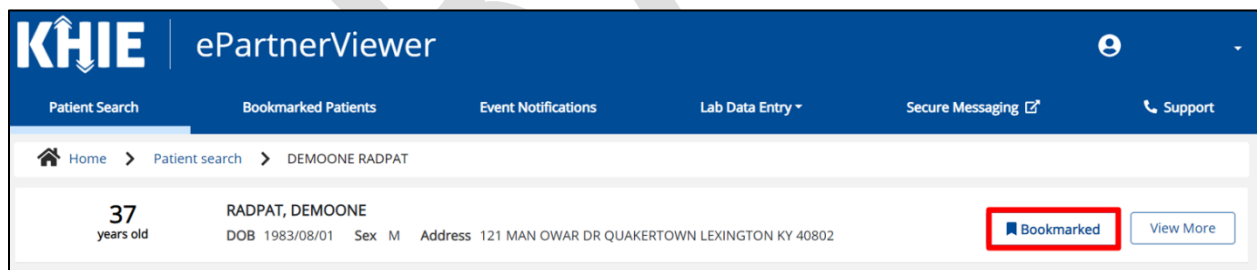


2. The **Bookmark Icon** changes from *light* to *dark* and displays the text *Bookmarked* to indicate the patient has been added to **Bookmarked Patients**.

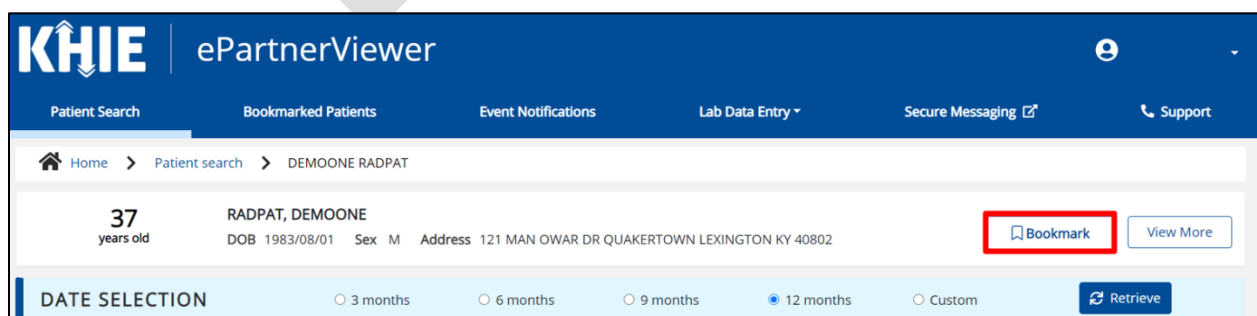


Removing Bookmarks

1. To remove a bookmark, Users must be in the patient chart and should click the **Bookmark icon** located *within the patient header*.



2. The **Bookmark Icon** changes from *dark* to *light* and displays the text *Bookmark* to indicate the patient is no longer in **Bookmarked Patients**.



10 Viewing and Exporting Radiology Images

Users with a *Clinical User* role or a *PACS Administrator* role are authorized to view scaled-down diagnostic images in the ePartnerViewer.

Please Note: Only authorized users with a *PACS Administrator* role can export images to a local Picture Archiving and Communications Systems (PACS). Users with a *Clinical User* role can view images; however, they **cannot** export images.

Viewing Images in ePartnerViewer

Users with a *Clinical User* Role or the *PACS Administrator* Role are authorized to query and view scaled-down diagnostic images within the ePartnerViewer.

1. Upon logging in, the ePartnerViewer Dashboard displays. To search for a patient, enter the patient's **First Name**, **Last Name**, and **Date of Birth** under the *Quick Search* section.

The screenshot shows the ePartnerViewer myDASHBOARD interface. At the top is a blue navigation bar with the KHIE logo and 'ePartnerViewer' text. Below the navigation bar are links for Patient Search, Bookmarked Patients, Event Notifications, Secure Messaging, Lab Data Entry, and Support. The main content area is titled 'myDASHBOARD' and contains three columns. The first column, 'Quick Search', has input fields for First Name, Last Name, and Date Of Birth, along with a Search button and an Advanced Search link. The second column, 'Bookmarked Patients', has a link to view all bookmarked patients. The third column, 'Event Notifications (Past 72 Hours)', shows a message 'There is no data to be displayed' and a link to view all notifications.

Please Note: Users should enter the patient's Date of Birth to narrow down the Patient Match results in case there are multiple patients with the same first and last name. If the patient's Date of Birth is unknown, Users could click on **Advanced Search** to enter the patient's **Age Range**.

If the patient's Sex is known, Users should enter that detail, as well.

2. Click **Search**.

The screenshot shows the 'myDASHBOARD' interface. The 'Quick Search' section on the left contains input fields for 'First Name' (Demoone), 'Last Name' (Radpat), and 'Date Of Birth' (08/01/1983). A red rectangular box highlights the 'Search' button. Below the search fields are links for 'ADVANCED SEARCH', 'VIEW ALL BOOKMARKED PATIENTS', and 'REFRESH' / 'VIEW ALL NOTIFICATIONS'.

3. The Search results display. Select the Patient Match. Click **View** to open the patient record. It will open on the Patient Summary screen.

The screenshot shows the 'PATIENT SEARCH' results page. On the left is a search filter sidebar. The main area displays a '1 PATIENT MATCH FOUND' for 'RADPAT, DEMOONE', who is 37 years old, born 08/01/1983, male, and lives at 121 MAN OWAR DR, QUAKERTOWN, LEXINGTON KY 40502. A red rectangular box highlights the 'VIEW' button. Below the match is a link to 'VIEW 0 SIMILAR RESULT'.

4. On the **Patient Summary** screen, click the **Reports** tab.

KHIE ePartnerViewer

Patient Search | Bookmarked Patients | Event Notifications | Secure Messaging | Lab Data Entry | Support

Home > Patient search > DEMOONE RADPAT

37 years old | RADPAT, DEMOONE | DOB 1983/08/01 | Sex M | Address 121 MAN OWAR DR QUAKERTOWN LEXINGTON KY 40802 | Bookmark | View More

DATE SELECTION | 3 months | 6 months | 9 months | 12 months | Custom | Retrieve

Showing Data for 2020/02/19 to 2021/02/18

Patient Summary | Medications & Allergies | Clinical Documents | Laboratory & Pathology | **Reports** | Encounters | Immunizations | Uncategorized | Patient Demographics

CLINICAL DOCUMENTS

DATE	NAME
02/18/2021	KHIE Summary CCD
01/22/2021	IMAGE_US_MCCH_MCCH40 821
01/12/2021	IMAGE_CT_MCCH_MMM202 0
01/11/2021	IMAGE_CT_MCCH_20210111 411
01/07/2021	IMAGE_RTRECORD_MCCH_K LM90

> VIEW ALL CLINICAL DOCUMENTS

ENCOUNTERS

There is no data to be displayed

LABORATORY

There is no data to be displayed

RADIOLOGY

COMPLETED DATE	NAME
12/05/2020	RadTesting UAT Imaging

> VIEW ALL RADIOLOGY

5. The **Reports** screen displays. Click the **Images** tab.

KHIE ePartnerViewer

Patient Search | Bookmarked Patients | Event Notifications | Secure Messaging | Lab Data Entry | Support

Home > Patient search > DEMOONE RADPAT

37 years old | RADPAT, DEMOONE | DOB 1983/08/01 | Sex M | Address 121 MAN OWAR DR QUAKERTOWN LEXINGTON KY 40802 | Bookmark | View More

DATE SELECTION | 3 months | 6 months | 9 months | 12 months | Custom | Retrieve

Showing Data for 2020/02/19 to 2021/02/18

Patient Summary | Medications & Allergies | Clinical Documents | Laboratory & Pathology | Reports | Encounters | Immunizations | Uncategorized | Patient Demographics

RADIOLOGY REPORTS

OTHER TRANSCRIBED REPORTS

IMAGES

AVAILABLE DOCUMENTS

Organize Documents By: *

FILTER DOCUMENTS

Search by name or title...

12/05/2020 RadTesting UAT imaging 6:39:38 am

RADTESTING UAT IMAGING

ORDERING PHYSICIAN: ALJ JESSEE | OBSERVATION DATE: 2020/12/05 | TIME OBTAINED: 06:39

CTA CHEST WIPE PROTOCOL AOHJEVQJ | CZHKCKYXA | TD

APPLY FILTER

6. From the **Images** screen, select the **desired document** from the list of available documents located on the left side of the screen to view an image preview of the document.

37
years oldRADPAT, DEMOONE
DOB Aug 01 1983

Sex M

Address 121 MAN OWAR DR QUAKERTOWN LEXINGTON KY 40502

Bookmark

View More

DATE SELECTION

☐ 3 months☐ 6 months☐ 9 months☒ 12 months☐ Custom

Refresh

Showing Data for Feb 23 2020 to Feb 22 2021

Patient Summary

Medications & Allergies

Clinical Documents

Laboratory & Pathology

Reports

Encounters

Immunizations

Uncategorized

Patient Demographics

RADIOLOGY REPORTS

OTHER TRANSCRIBED REPORTS

IMAGES

AVAILABLE DOCUMENTS

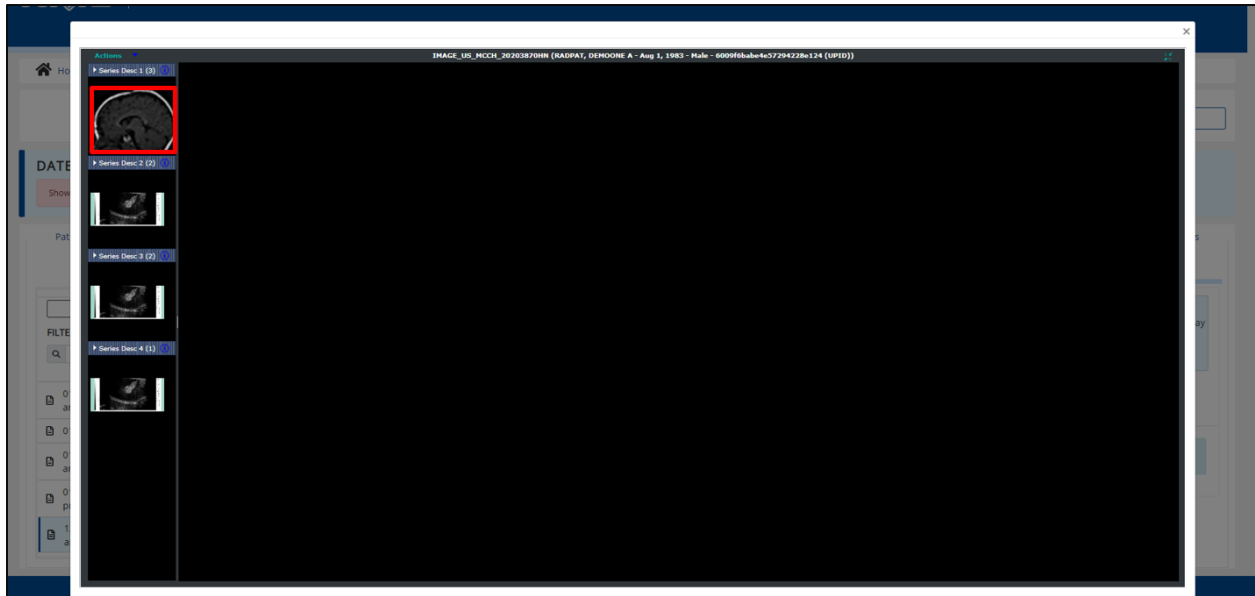
Organize Documents By...

FILTER DOCUMENTS

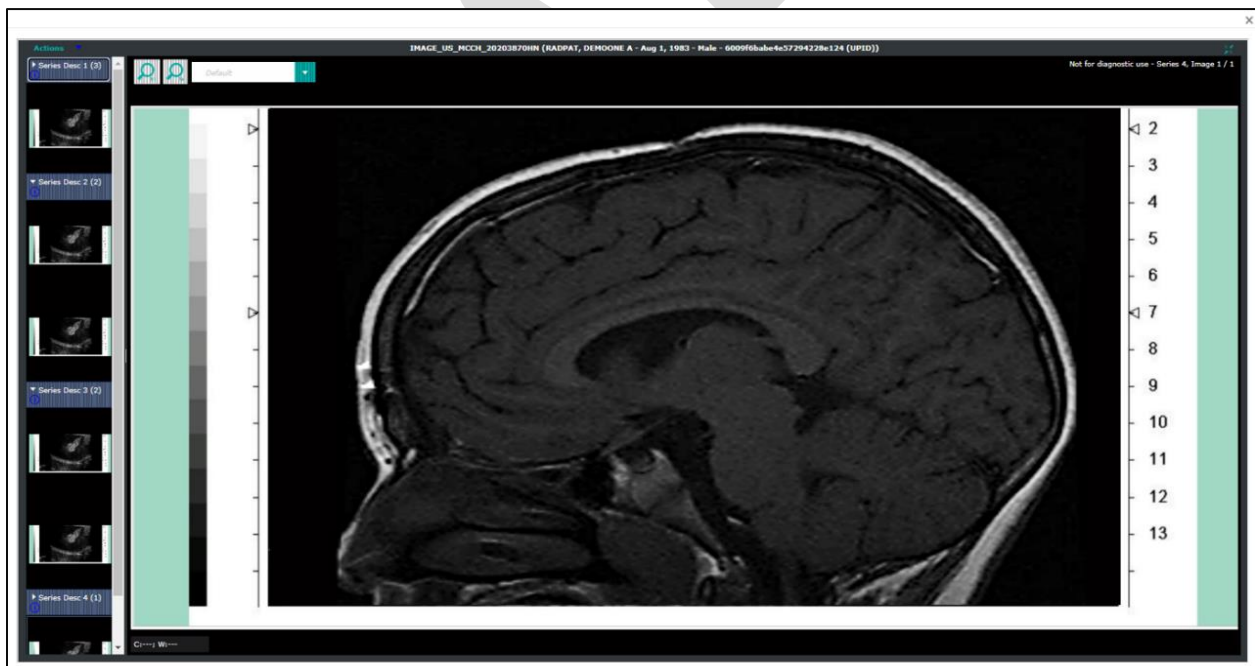
Search by name or title...

- 01/22/2021 IMAGE_US_MCCH_MCCH40821 12:03:18 am
- 01/12/2021 IMAGE_CT_MCCH_MMM2020 7:37:37 am
- 01/11/2021 IMAGE_CT_MCCH_20210111411 7:45:00 am
- 01/07/2021 IMAGE_RTRECORD_MCCH_KLM90 2:26:52 pm
- 12/23/2020 IMAGE_US_MCCH_20203870HN 7:41:00 am

7. The images display as thumbnail images. Select the **thumbnail image** to view a larger version.



8. A larger version of the image displays.

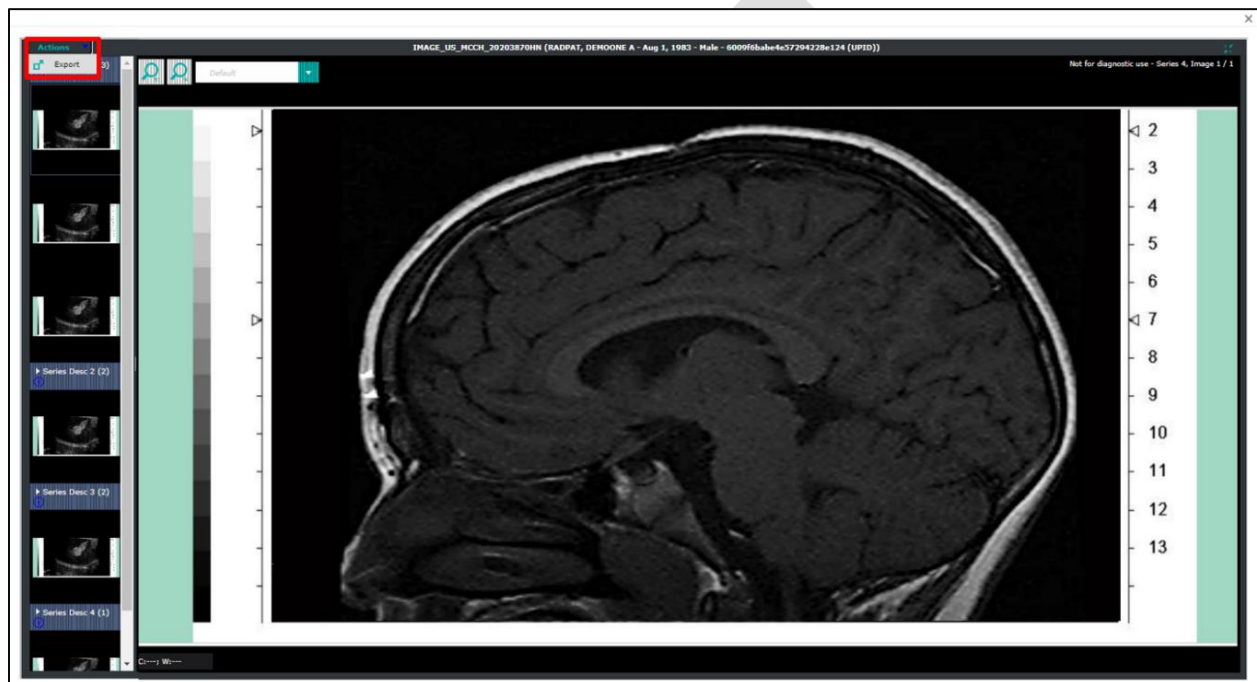


Please Note: The images viewed in ePartnerViewer are low resolution images and are not intended for diagnostic purposes. To view high resolution images, Users with the *PACS Administrator* role must export images to their local Picture Archiving and Communications Systems (PACS).

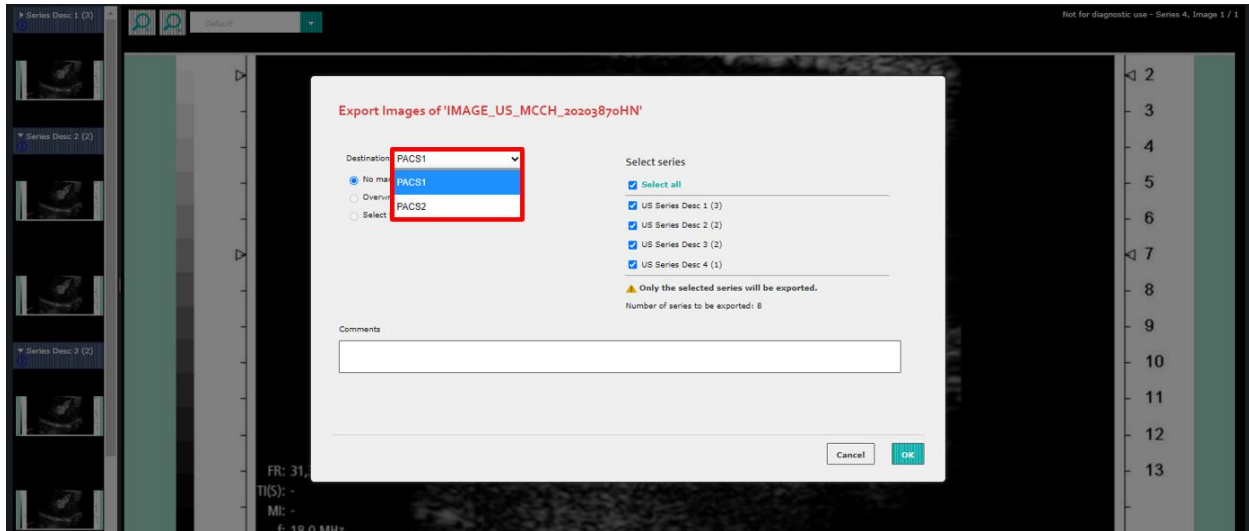
Exporting Images

To view high-resolution images, Users must export images to their local Picture Archiving and Communications Systems (PACS) using DICOM or XCA-i. Only authorized users with the *PACS Administrator* role have the option to export the study image to a local PACS system.

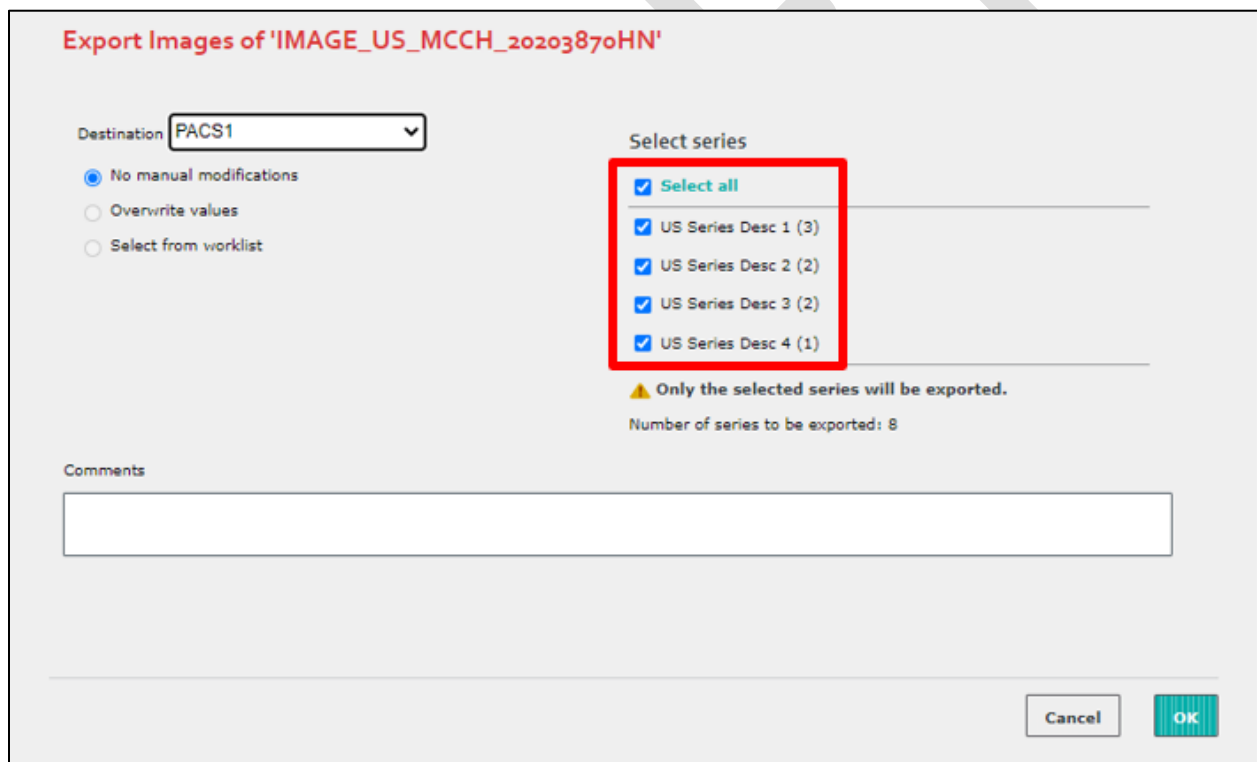
1. To login to ePartnerViewer as a *PAC Administrator*, complete steps 1 through 8 in section 3 *Logging into ePartnerViewer* using your credentials of *PACS Administrator* role.
2. To begin the process of exporting the image to a local PACS system, complete steps 1 through 8 in section 5 *Viewing Images*.
3. Click **Actions**. Under the **Actions** drop-down, select **Export**.



4. An Export Images Pop-up Menu displays. Select the **appropriate target PACS system** from the *Destination* field drop-down.



5. Select the **appropriate series** for exporting the image.



Please Note: By default, all series are selected. Users must de-select the **Select All** button, then select the appropriate series to export the image from a specific series.

6. If desired, enter **additional details** about the image in the *Comments* field.
7. Once complete, click **OK**.

Export Images of 'IMAGE_US_MCCH_2020387oHN'

Destination: PACS1

☒ No manual modifications
☐ Overwrite values
☐ Select from worklist

Select series

☐ Select all

☒ US Series Desc 1 (3)
☒ US Series Desc 2 (2)
☐ US Series Desc 3 (2)
☐ US Series Desc 4 (1)

⚠ Only the selected series will be exported.
Number of series to be exported: 5

Comments

Test

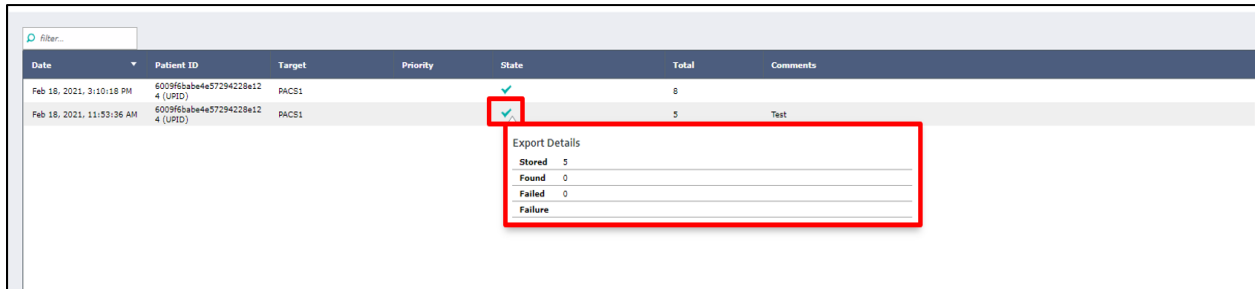
⚠ Please don't use sensitive information in your comment.

Cancel OK

8. Upon exporting the image, the **Exports** screen displays. The **Exports** screen displays the status and details of the image export. The green checkmark indicates that the image was successfully exported.

Date	Patient ID	Target	Priority	State	Total	Comments
Feb 18, 2021, 3:10:18 PM	6009f6babe4e57294228e124 (UPID)	PACS1		✓	8	
Feb 18, 2021, 11:53:36 AM	6009f6babe4e57294228e124 (UPID)	PACS1		✓	5	Test

9. Click the **Green Checkmark** to view additional details of the image export.



Date	Patient ID	Target	Priority	State	Total	Comments
Feb 18, 2021, 3:10:18 PM	6009f6babe4e57294228e124 (UPID)	PACS1		✓	8	
Feb 18, 2021, 11:53:36 AM	6009f6babe4e57294228e124 (UPID)	PACS1		✓	5	Test

Export Details
Stored 5
Found 0
Failed 0
Failure

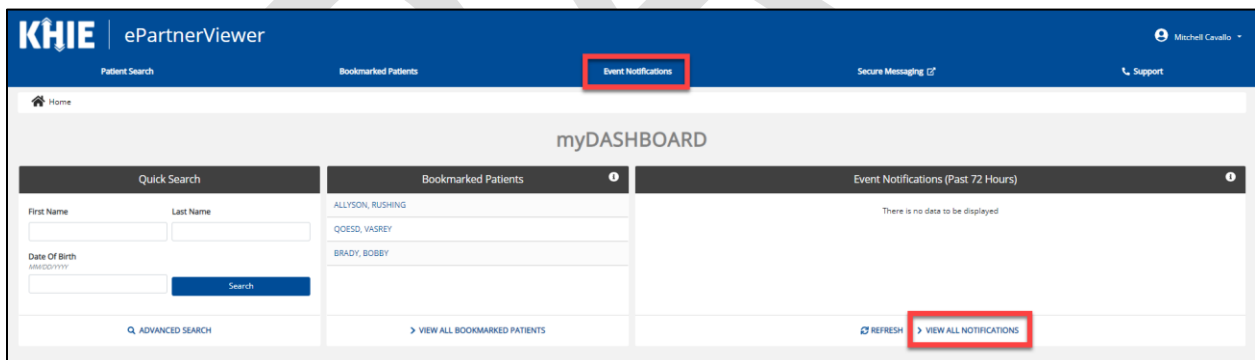
11 Reviewing and Managing Event Notifications

The Event Notifications feature enables healthcare providers to track high priority patients and informs providers of specific healthcare events which have occurred with specific patients in their care. Event Notifications are intended to improve care coordination as patients transition from various healthcare settings. For example, an event notification may be generated to inform a healthcare provider that a patient from his panel has been admitted to a hospital.

Reviewing Event Notifications

The User's *myDashboard* screen offers a quick view of the most recent event notifications that have occurred with their patients.

1. Users should click **View All Event Notifications** in *myDashboard* or click on the **Event Notifications** in the *Navigation Ribbon* to open the Event Notifications screen.



KHIE ePartnerViewer

Home | Patient Search | Bookmarked Patients | **Event Notifications** | Secure Messaging | Support

myDASHBOARD

Quick Search
First Name: Last Name:
Date Of Birth:

[ADVANCED SEARCH](#)

Bookmarked Patients
ALLYSON, RUSHING
QOESD, VASREY
BRADY, BOBBY
[VIEW ALL BOOKMARKED PATIENTS](#)

Event Notifications (Past 72 Hours)
There is no data to be displayed
[REFRESH](#) [VIEW ALL NOTIFICATIONS](#)

2. Users should click **Recent Notifications** to review the list of recent event notifications.

KHIE ePartnerViewer

Home > Notifications

NOTIFICATIONS

REFRESH APPLY FILTER

RECENT NOTIFICATIONS DELETED NOTIFICATIONS MANAGE NOTIFICATIONS

15 ITEMS

ACTION	EVENT DATE	NOTIFICATION DATE	EVENT	FACILITY	NAME	AGE
Delete	11/22/2020 12:00:00 am	11/25/2020 11:56:50 am	KHIE contains suspected drug overdose information	AMOHAMMAD	ANOTHER,ILLHAVE	21 years
Delete	11/22/2020 12:00:00 am	11/25/2020 11:56:48 am	Specialty Visit	AMOHAMMAD	ANOTHER,ILLHAVE	21 years
Delete	09/10/2020 12:03:08 pm	08/07/2020 2:07:56 pm	Results Ready for Review	TESTWS	HOUSE,COUNTRY	20 years
Delete	07/27/2020 6:06:44 pm	07/27/2020 6:13:55 pm	Possible Positive Test Result for COVID-19	TESTWS	ANOTHER,ILLHAVE	21 years
Delete	07/27/2020 6:06:44 pm	07/27/2020 6:13:54 pm	Results Ready for Review	TESTWS	ANOTHER,ILLHAVE	21 years

First Back 1 2 3 Next Last

Maximum 5 entries per page

Please Note: Manage Notifications only displays for Users with the Event Notification Administrator role.

3. Users may click **Delete** to delete a notification.

KHIE ePartnerViewer

Home > Notifications

NOTIFICATIONS

REFRESH APPLY FILTER

RECENT NOTIFICATIONS DELETED NOTIFICATIONS MANAGE NOTIFICATIONS

SHOWING 15 ITEMS

ACTION	EVENT DATE	NOTIFICATION DATE	EVENT	FACILITY	NAME	AGE
Delete	11/22/2020 12:00:00 am	11/25/2020 11:56:50 am	KHIE contains suspected drug overdose information	AMOHAMMAD	ANOTHER,ILLHAVE	21 years
Delete	11/22/2020 12:00:00 am	11/25/2020 11:56:48 am	Specialty Visit	AMOHAMMAD	ANOTHER,ILLHAVE	21 years
Delete	09/10/2020 12:03:08 pm	08/07/2020 2:07:56 pm	Results Ready for Review	TESTWS	HOUSE,COUNTRY	20 years
Delete	07/27/2020 6:06:44 pm	07/27/2020 6:13:55 pm	Possible Positive Test Result for COVID-19	TESTWS	ANOTHER,ILLHAVE	21 years
Delete	07/27/2020 6:06:44 pm	07/27/2020 6:13:54 pm	Results Ready for Review	TESTWS	ANOTHER,ILLHAVE	21 years

First Back 1 2 3 Next Last

Maximum 5 entries per page

4. Users may click **Deleted Notifications** to review the deleted notifications.

KHIE ePartnerViewer

Home > Notifications

NOTIFICATIONS

REFRESH APPLY FILTER

RECENT NOTIFICATIONS DELETED NOTIFICATIONS MANAGE NOTIFICATIONS

SHOWING 5 ITEMS

EVENT DATE	NOTIFICATION DATE	EVENT	FACILITY	NAME	AGE
11/22/2020 12:00:00 am	11/25/2020 11:56:50 am	KHIE contains suspected drug overdose information	AMOHAMMAD	ANOTHER,ILLHAVE	21 years
04/01/2020 4:30:15 pm	04/01/2020 8:33:46 pm	Results Ready for Review	MCCH	ASHLAND,BILL E	43 years
03/31/2020 1:32:00 am	04/01/2020 6:18:52 pm	Hospital Admission	UKHC	ASHLAND,BILL E	43 years
01/22/2020 4:34:03 pm	04/01/2020 6:18:46 pm	Emergency Department Admission	MCCH	ASHLAND,BILL E	43 years
03/31/2020 1:32:00 am	04/01/2020 6:18:46 pm	Behavioral Health Admission	UKHC	ASHLAND,BILL E	43 years

First Back 1 Next Last

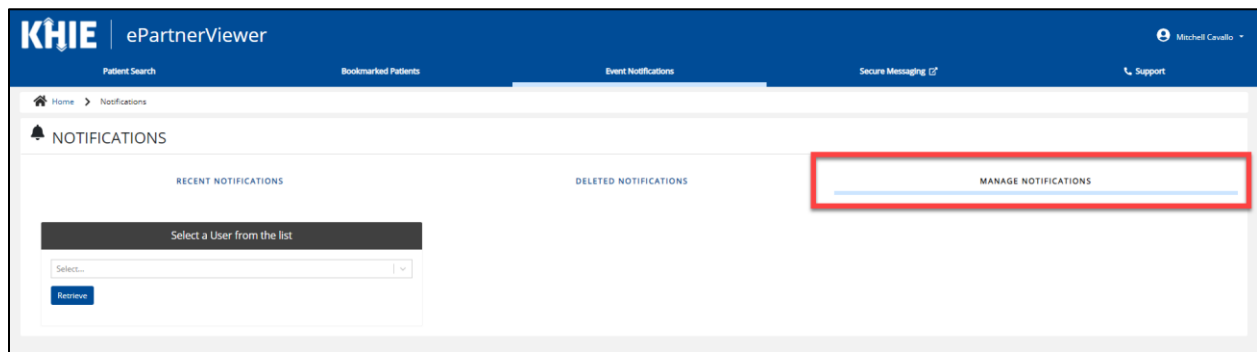
Maximum 5 entries per page

Managing Event Notifications

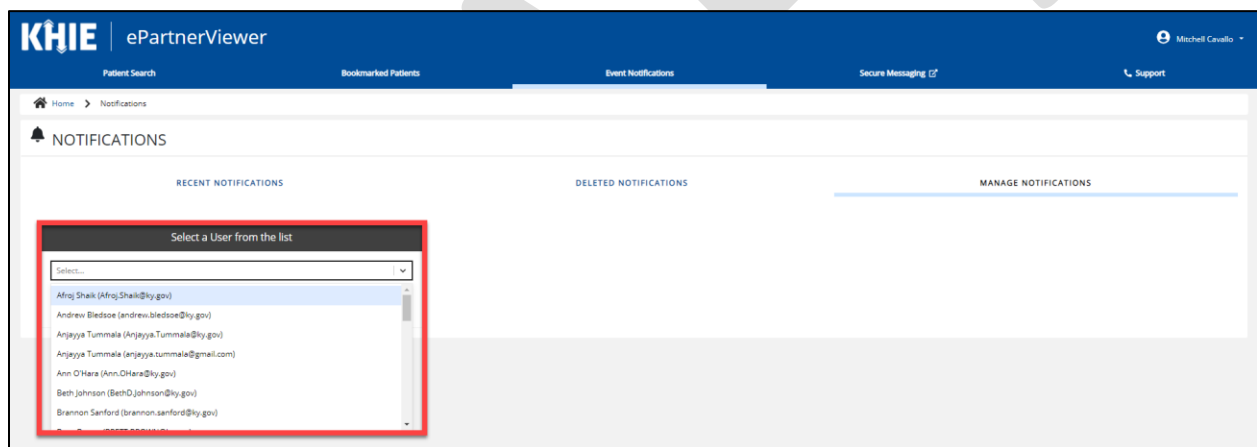
Users with a *Clinical* role can manage their own event notifications. They can add and delete patients to their list and can also edit the types of event notifications they receive on their patients.

Users with the *Event Notification Administrator* role can manage event notifications for Users in their organization.

1. To manage notifications, Users should click **Manage Notifications** to manage notifications, add patients, and edit the types of event notifications received.



2. Users should select the **Name of the User** they would like to manage from the *Select a User from the List* drop-down.



3. Users must click **Retrieve** to display the *Selected User* and *Selected Patients* sections.

The screenshot shows a web interface with three tabs: 'RECENT NOTIFICATIONS', 'DELETED NOTIFICATIONS', and 'MANAGE NOTIFICATIONS'. The 'MANAGE NOTIFICATIONS' tab is active. Below the tabs, there is a 'Select a User from the list' dropdown menu with 'Mitchell Cavallo (mitchell.cavallo@ky.gov)' selected. A red 'Retrieve' button is highlighted. Below this, the 'Selected User:' section displays a table with columns for various notification types: USER NAME, HOSPITAL ADMISSION, HOSPITAL DISCHARGE, EMERGENCY DEPARTMENT ADMISSION, EMERGENCY DEPARTMENT DISCHARGE, BEHAVIORAL HEALTH ADMISSION, BEHAVIORAL HEALTH DISCHARGE, HOSPITAL READMISSION (OTHER FACILITY), SPECIALTY VISIT, RESULTS READY FOR REVIEW, TOXICOLOGY SCREEN, and OVERUTILIZATION. The row for Mitchell Cavallo shows checkboxes for all these categories. Below the table is an 'Edit Notification Type' button. The 'Selected Patients:' section shows a list of 5 items, each with a similar table structure. At the bottom, there are pagination controls (First, Back, Next, Last) and a 'Maximum 5 entries per page' setting. 'Add Patient' and 'Edit Notification' buttons are also present.

The *Selected User* section displays the event notification types that are enabled for selected user. This section is used to add or delete the notifications that the selected User receives.

This is a close-up of the 'Selected User' table from the previous screenshot. It shows the table structure with columns for notification types and a row for Mitchell Cavallo. The 'Edit Notification Type' button is visible at the bottom right of the table.

4. Users must click **Edit Notification Type** to activate the checkboxes.

This is a close-up of the 'Edit Notification Type' button, which is highlighted with a red box. The button is located at the bottom right of the 'Selected User' table.

5. Users must click the **Checkboxes** to add or delete a notification.

This is a close-up of the checkboxes in the 'Selected User' table. The checkboxes for 'HOSPITAL ADMISSION', 'HOSPITAL DISCHARGE', 'EMERGENCY DEPARTMENT ADMISSION', 'EMERGENCY DEPARTMENT DISCHARGE', 'BEHAVIORAL HEALTH ADMISSION', 'BEHAVIORAL HEALTH DISCHARGE', 'HOSPITAL READMISSION (OTHER FACILITY)', 'SPECIALTY VISIT', 'RESULTS READY FOR REVIEW', 'TOXICOLOGY SCREEN', and 'OVERUTILIZATION' are all highlighted with red boxes. The 'Save Notification Type' and 'Cancel' buttons are visible at the bottom right.

6. Users must click the **Save Notification Type** to save their changes.

Selected User:

USER NAME	HOSPITAL ADMISSION	HOSPITAL DISCHARGE	EMERGENCY DEPARTMENT ADMISSION	EMERGENCY DEPARTMENT DISCHARGE	BEHAVIORAL HEALTH ADMISSION	BEHAVIORAL HEALTH DISCHARGE	HOSPITAL READMISSION (OTHER FACILITY)	SPECIALTY VISIT	RESULTS READY FOR REVIEW	TOXICOLOGY SCREEN	OVERUTILIZATION
Mitchell Cavallo (mitchell.cavallo@ky.gov)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

[Save Notification Type](#) [Cancel](#)

7. Users should click **Cancel** to discard their changes.

Selected User:

USER NAME	HOSPITAL ADMISSION	HOSPITAL DISCHARGE	EMERGENCY DEPARTMENT ADMISSION	EMERGENCY DEPARTMENT DISCHARGE	BEHAVIORAL HEALTH ADMISSION	BEHAVIORAL HEALTH DISCHARGE	HOSPITAL READMISSION (OTHER FACILITY)	SPECIALTY VISIT	RESULTS READY FOR REVIEW	TOXICOLOGY SCREEN	OVERUTILIZATION
Mitchell Cavallo (mitchell.cavallo@ky.gov)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

[Save Notification Type](#) [Cancel](#)

8. After clicking **Save Notification Type**, the **Notification Pop-up** displays. Users should click **OK** to close the pop-up.

NOTIFICATION

Records updated successfully!!

[OK](#)

The *Selected Patients* section displays the list of patients and the event notification types for each patient the selected user is monitoring. Users may add patients to the patient panel and manage the types of notifications that could be received for that patient.

Selected Patients:

Showing 5 ITEMS

PATIENT NAME	USER NAME	HOSPITAL ADMISSION	HOSPITAL DISCHARGE	EMERGENCY DEPARTMENT ADMISSION	EMERGENCY DEPARTMENT DISCHARGE	BEHAVIORAL HEALTH ADMISSION	BEHAVIORAL HEALTH DISCHARGE	HOSPITAL READMISSION (OTHER FACILITY)	SPECIALTY VISIT	RESULTS READY FOR REVIEW	TOXICOLOGY SCREEN
BILL ASHLAND	Mitchell Cavallo (mitchell.cavallo@ky.gov)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
COUNTRY HOUSE	Mitchell Cavallo (mitchell.cavallo@ky.gov)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
BIG BROWN	Mitchell Cavallo (mitchell.cavallo@ky.gov)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
ILHAVE ANOTHER	Mitchell Cavallo (mitchell.cavallo@ky.gov)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
BOBBY BRADY	Mitchell Cavallo (mitchell.cavallo@ky.gov)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

First | Back | 1 | Next | Last

Maximum 5 entries per page

[Add Patient](#) [Edit Notification](#)

9. Users should click **Add Patient** to open the *Patient Search*.

Selected Patients:

Showing 5 ITEMS

PATIENT NAME	USER NAME	HOSPITAL ADMISSION	HOSPITAL DISCHARGE	EMERGENCY DEPARTMENT ADMISSION	EMERGENCY DEPARTMENT DISCHARGE	BEHAVIORAL HEALTH ADMISSION	BEHAVIORAL HEALTH DISCHARGE	HOSPITAL READMISSION (OTHER FACILITY)	SPECIALTY VISIT	RESULTS READY FOR REVIEW	TOXICOLOGY SCREEN
BILL ASHLAND	Mitchell Cavallo (mitchell.cavallo@ky.gov)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COUNTRY HOUSE	Mitchell Cavallo (mitchell.cavallo@ky.gov)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BIG BROWN	Mitchell Cavallo (mitchell.cavallo@ky.gov)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ILLHAVE ANOTHER	Mitchell Cavallo (mitchell.cavallo@ky.gov)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BOBBY BRADY	Mitchell Cavallo (mitchell.cavallo@ky.gov)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

First Back 1 Next Last

Maximum 5 items per page

Add Patient Edit Notification

10. Users should click **Add Patient** to open the *Patient Search*.

RECENT NOTIFICATIONS DELETED NOTIFICATIONS MANAGE NOTIFICATIONS

Selected User:

USER NAME	HOSPITAL ADMISSION	HOSPITAL DISCHARGE	EMERGENCY DEPARTMENT ADMISSION	EMERGENCY DEPARTMENT DISCHARGE	BEHAVIORAL HEALTH ADMISSION	BEHAVIORAL HEALTH DISCHARGE	HOSPITAL READMISSION (OTHER FACILITY)	SPECIALTY VISIT	RESULTS READY FOR REVIEW	TOXICOLOGY SCREEN	OVERUTILIZATION
Mitchell Cavallo (mitchell.cavallo@ky.gov)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Select Another User

PATIENT SEARCH

First Name

Last Name

Sex ☒ Unspecified ☐ Male ☐ Female

Date Of Birth MM/DD/YYYY

Age Range 0 - 115

SEARCH

Clear All

No Searches Completed

11. Users should enter **First Name**, **Last Name**, and **Date of Birth** and click **Search**. The search results display to the right.

RECENT NOTIFICATIONS
DELETED NOTIFICATIONS
MANAGE NOTIFICATIONS

Selected User:

USER NAME	HOSPITAL ADMISSION	HOSPITAL DISCHARGE	EMERGENCY DEPARTMENT ADMISSION	EMERGENCY DEPARTMENT DISCHARGE	BEHAVIORAL HEALTH ADMISSION	BEHAVIORAL HEALTH DISCHARGE	HOSPITAL READMISSION (OTHER FACILITY)	SPECIALTY VISIT	RESULTS READY FOR REVIEW	TOXICOLOGY SCREEN	OVERUTILIZATION
Mitchell Cavallo (mitchell.cavallo@ky.gov)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Select Another User

PATIENT SEARCH

First Name
Bobby

Last Name
Brady

Sex
☒ Unspecified
☐ Male
☐ Female

Date Of Birth
MM/DD/YYYY
07/12/1970

Age Range
0 - 115

SEARCH
Clear All

3 PATIENT MATCHES FOUND

	NAME	DATE OF BIRTH	GENDER	ADDRESS
<input type="checkbox"/>	BOBBY BRADY	07/12/1970	M	1234 TEST ST LEXINGTON KY 40137
<input type="checkbox"/>	BOBBY BRADY	06/12/1970	F	29221 BELLAVUE DR UNIT 33 LEXINGTON KY 41010
<input type="checkbox"/>	ROBERT BRADY	06/12/1970	M	154 BARBERRY LN BARDSTOWN KY 40004

First Back 1 Next Last

Maximum 5 entries per page

12. Users should click the **Checkbox** next to the selected patient.

PATIENT SEARCH

First Name
Bobby

Last Name
Brady

Sex
☒ Unspecified
☐ Male
☐ Female

Date Of Birth
MM/DD/YYYY
07/12/1970

Age Range
0 - 115

SEARCH
Clear All

3 PATIENT MATCHES FOUND

	NAME	DATE OF BIRTH	GENDER	ADDRESS
<input checked="" type="checkbox"/>	BOBBY BRADY	07/12/1970	M	1234 TEST ST LEXINGTON KY 40137
<input type="checkbox"/>	BOBBY BRADY	06/12/1970	F	29221 BELLAVUE DR UNIT 33 LEXINGTON KY 41010
<input type="checkbox"/>	ROBERT BRADY	06/12/1970	M	154 BARBERRY LN BARDSTOWN KY 40004

First Back 1 Next Last

Maximum 5 entries per page

Show Selected Patient

13. Users should click **Show Selected Patient** to display the patient's name.

PATIENT SEARCH

First Name
Bobby

Last Name
Brady

Sex
☒ Unspecified
☐ Male
☐ Female

Date Of Birth
MM/DD/YYYY
07/12/1970

Age Range
0 - 115

SEARCH
Clear All

3 PATIENT MATCHES FOUND

	NAME	DATE OF BIRTH	GENDER	ADDRESS
<input checked="" type="checkbox"/>	BOBBY BRADY	07/12/1970	M	1234 TEST ST LEXINGTON KY 40137
<input type="checkbox"/>	BOBBY BRADY	06/12/1970	F	29221 BELLAVUE DR UNIT 33 LEXINGTON KY 41010
<input type="checkbox"/>	ROBERT BRADY	06/12/1970	M	154 BARBERRY LN BARDSTOWN KY 40004

First Back 1 Next Last

Maximum 5 entries per page

Show Selected Patient

Please Note: To add multiple patients at the same time, Users **should not click on Add Notifications** until the final patient has been selected. Users may continue using the search functionality to search for and add patients to the list. Click on Add Notifications when the last patient has been added.

DRAFT

14. Users should click **Add Notifications** to select the notifications.

The screenshot shows the 'PATIENT SEARCH' interface. On the left, there are search filters: First Name (Bobby), Last Name (Brady), Sex (Unspecified, Male, Female), Date Of Birth (07/12/1970), and Age Range (0-115). On the right, under '3 PATIENT MATCHES FOUND', there is a table with 3 items. The table has columns: NAME, DATE OF BIRTH, GENDER, and ADDRESS. The first row is Bobby Brady, born 07/12/1970, Male, 1234 TEST ST LEXINGTON KY 40137. The second row is Bobby Brady, born 06/12/1970, Female, 29221 BELLAVUE DR UNIT 33 LEXINGTON KY 41010. The third row is Robert Brady, born 06/12/1970, Male, 154 BARBERRY LN BARDSTOWN KY 40004. Below the table, there is a 'Selected Patients:' section with a table showing the same data. At the bottom right, there is a red button labeled 'Add Notification'.

NAME	DATE OF BIRTH	GENDER	ADDRESS
BOBBY BRADY	07/12/1970	M	1234 TEST ST LEXINGTON KY 40137
BOBBY BRADY	06/12/1970	F	29221 BELLAVUE DR UNIT 33 LEXINGTON KY 41010
ROBERT BRADY	06/12/1970	M	154 BARBERRY LN BARDSTOWN KY 40004

NAME	DATE OF BIRTH	GENDER	ADDRESS
BOBBY BRADY	07/12/1970	M	1234 TEST ST LEXINGTON KY 40137

15. Users should click **Checkboxes** to select the notifications they would like to receive for the selected patient(s) and click **Save Notifications** to save their changes.

The screenshot shows the 'Select Notifications' table. The table has columns: PATIENT NAME, USER NAME, HOSPITAL ADMISSION, HOSPITAL DISCHARGE, EMERGENCY DEPARTMENT ADMISSION, EMERGENCY DEPARTMENT DISCHARGE, BEHAVIORAL HEALTH ADMISSION, BEHAVIORAL HEALTH DISCHARGE, HOSPITAL READMISSION (OTHER FACILITY), SPECIALTY VISIT, RESULTS READY FOR REVIEW, and TOXICOLOGY SCREEN. The first row is Bobby Brady, Mitchell Cavallo (mitchell.cavallo@ky.gov). The checkboxes for HOSPITAL ADMISSION, HOSPITAL DISCHARGE, and EMERGENCY DEPARTMENT ADMISSION are highlighted with a red box. At the bottom right, there is a red button labeled 'Save Notifications'.

PATIENT NAME	USER NAME	HOSPITAL ADMISSION	HOSPITAL DISCHARGE	EMERGENCY DEPARTMENT ADMISSION	EMERGENCY DEPARTMENT DISCHARGE	BEHAVIORAL HEALTH ADMISSION	BEHAVIORAL HEALTH DISCHARGE	HOSPITAL READMISSION (OTHER FACILITY)	SPECIALTY VISIT	RESULTS READY FOR REVIEW	TOXICOLOGY SCREEN
BOBBY BRADY	Mitchell Cavallo (mitchell.cavallo@ky.gov)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

16. After clicking **Save Notifications**, the **Notification Pop-up** displays. Users should click **OK** to close the pop-up.

The screenshot shows a 'NOTIFICATION' pop-up dialog. The text inside says 'Records updated successfully!!'. At the bottom right, there is a blue button labeled 'OK' with a red border.

NOTIFICATION

Records updated successfully!!

OK

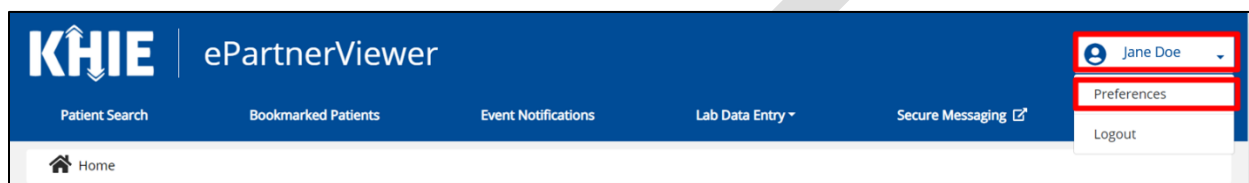
Please Note: Users may refer to the KHIE website at **KHIE.ky.gov** for additional information on Setting up and Managing Event Notifications in the ePartnerViewer.

12 Managing User Preferences

Users may customize their view of patient data in a format that is functional for them. Customization includes setting a preference for the number and arrangement of Portlets displayed; setting a preference for date, time, and number format; and setting the default preference for how much data is retrieved upon initial patient query. Once set, these preferences will remain in effect for every patient record viewed until the user changes them again.

Apply Customized Preferences

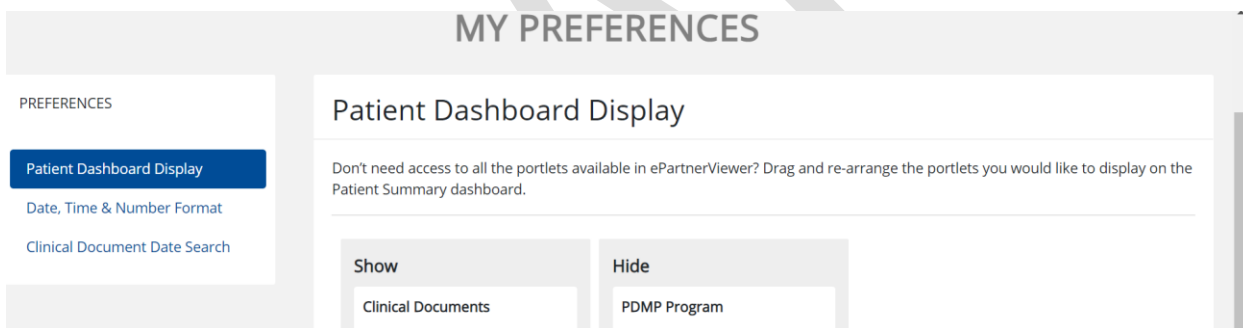
1. To navigate to the **Preferences** page, click your **username** displayed in the top right corner.
2. Select **Preferences** from the drop-down menu.



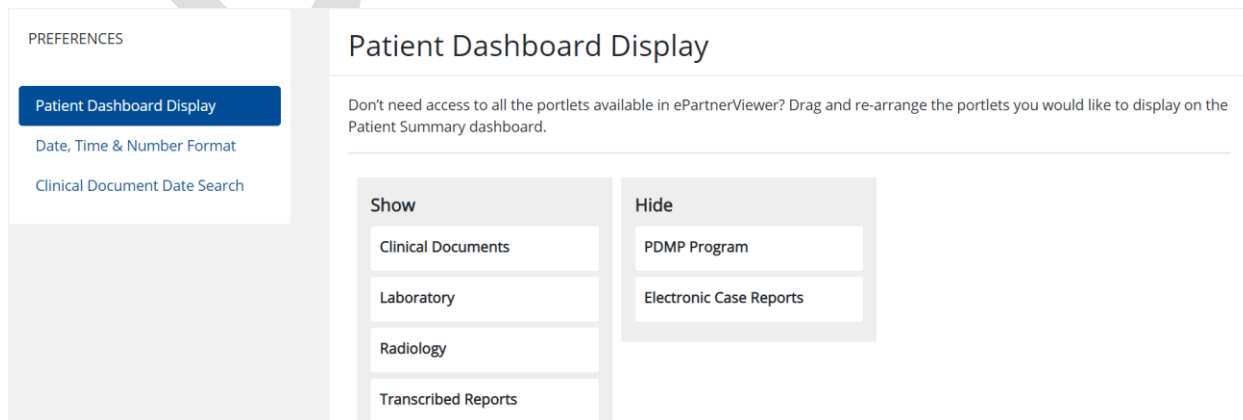
Patient Dashboard Display

Enables users to customize the appearance of their Patient Summary dashboard by selecting the Portlets they see and arranging them in an order that is functional for them.

3. The **Preferences** page displays. Click **Patient Dashboard Display**.



4. The **Patient Dashboard Display** screen displays. Drag the Portlets up and down to arrange them in the desired order and/or drag them across to the box in the Hide column to **Hide** those you don't want to see on your Dashboard.

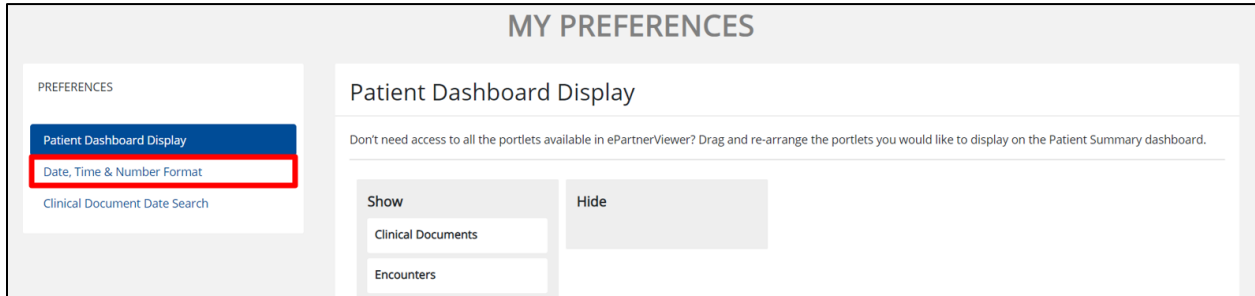


5. Click **Save** to apply changes.

Date, Time, and Number Format

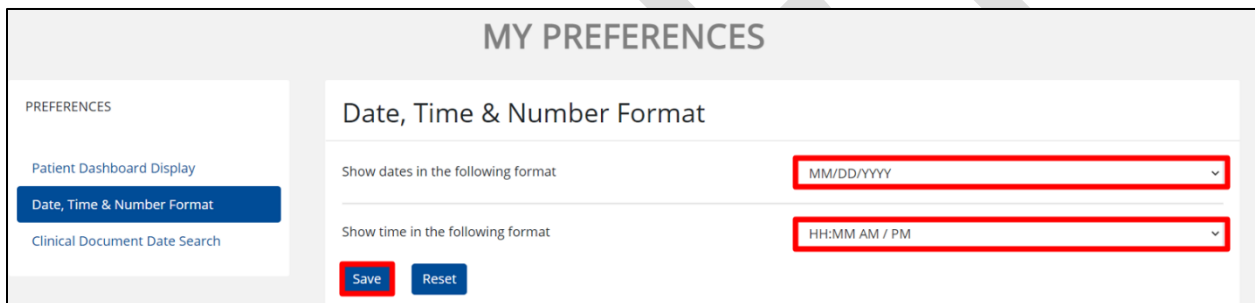
Enables users to choose a preferred date, time, and number format displayed throughout the ePartnerViewer. Note that changes are not applied to information contained *within* clinical reports (e.g., radiology report date listed in text will **not** be transformed).

6. The **Preferences** page displays. Click **Date, Time, & Number Format**.



The screenshot shows the 'MY PREFERENCES' page. On the left, under 'PREFERENCES', there are three options: 'Patient Dashboard Display', 'Date, Time & Number Format' (highlighted with a red box), and 'Clinical Document Date Search'. The main content area is titled 'Patient Dashboard Display' and includes a note: 'Don't need access to all the portlets available in ePartnerViewer? Drag and re-arrange the portlets you would like to display on the Patient Summary dashboard.' Below this, there are two columns: 'Show' and 'Hide'. Under 'Show', there are two items: 'Clinical Documents' and 'Encounters'.

7. The **Date, Time & Number Format** screen displays. Select the **preferred date format** and the **preferred time format** from the drop-downs.
8. Click **Save** to apply changes.



The screenshot shows the 'MY PREFERENCES' page with the 'Date, Time & Number Format' section selected. On the left, under 'PREFERENCES', there are three options: 'Patient Dashboard Display', 'Date, Time & Number Format' (highlighted with a blue box), and 'Clinical Document Date Search'. The main content area is titled 'Date, Time & Number Format'. It contains two dropdown menus: 'Show dates in the following format' (set to MM/DD/YYYY) and 'Show time in the following format' (set to HH:MM AM / PM). At the bottom, there are two buttons: 'Save' (highlighted with a red box) and 'Reset'.

Clinical Document Date Search

Enables users to choose a default setting for how much patient data is retrieved upon the initial patient query.

Date Selection

The Date Selection feature allows users to control how much data they desire to retrieve for a patient. For example, when a patient search is initiated, the ePartnerViewer's standard default is to retrieve the last twelve (12) months of data.

Users can select either of the following default settings:

- **3 months** to see the latest 3 months of patient data.
- **6 months** to see the latest 6 months of patient data.
- **9 months** to see the latest 9 months of patient data.
- **12 months** to see the latest 12 months of patient data.

Home > Preferences

MY PREFERENCES

PREFERENCES

- Patient Dashboard Display
- Date, Time & Number Format
- Clinical Document Date Search**

Clinical Document Date Search Preferences

Default Clinical Document Date range

12 months
12 months
9 months
6 months
3 months

Save Reset

- Click **Save** to apply changes.

13 Logging Out of the ePartnerViewer

Users must log out to help maintain security and to minimize the risk of a potential HIPAA violation.

- To exit ePartnerViewer, click your **username** displayed in the top right corner.
- Select **Logout** from the drop-down menu.

KHIE | ePartnerViewer

Patient Search Bookmarked Patients Event Notifications Lab Data Entry Secure Messaging

Home

Jane Doe

Preferences

Logout

14 Technical Support

Toll-Free Telephone Support

For questions and assistance regarding the ePartnerViewer, please call 1 (877) 651-2505.

Email Support

To submit questions electronically or request support regarding the ePartnerViewer, please email KHIESupport@ky.gov.